



Procedures

Policy Name	External Application and Data Hosting		
Policy #	805	Category	Information Management
Policy Sponsor	Associate Vice-President, Information Technology Services	Previous Revision Date	May 8, 2007
Policy Approved by	President & CEO	Revision Date	May 8, 2007
Procedures Approved by	CFO & Vice-President, Administrative Services	Review Date	See Policy Review Date or As Required

See the related [POLICY](#).

PROCEDURES

1. Requests for use of external application and data hosting service providers must be forwarded to Information Technology Services.
2. Information Technology Services, in consultation with the requesting program or administrative unit, will review the request and provide an assessment of the request and final recommendation.
3. All service agreements established with external service providers must be reviewed by SASKPOLYTECH legal counsel to ensure provisions of this policy are properly reflected within the agreement.