



INDIGENOUS STUDENT EMERGENCY BURSARY APPLICATION 2020-2021

Indigenous Student Emergency Bursary is based on student financial urgent need for essentials – food, shelter, medicine, and other unanticipated costs related to being in school. It may be available only if all other possibilities for emergency funds have been exhausted, and if it is clear that this bursary will contribute to student success. If it is clear that awarding this bursary will not assist the student in continuing their studies, the request will be denied.

Eligibility Criteria:

- Be enrolled full-time in a Sask Polytech post-secondary program of study of 17 weeks or greater at any Sask Polytech campus.
- Be of self-declared Indigenous ancestry (includes First Nation, Non-Status, Métis, and Inuit) and provide documentation of ancestry, if not previously verified with Registration Services.
- Award is maximum \$500 per academic year (July 1 – June 30)
- **Basic Education students and Apprentices are not eligible for this bursary due to their funding source**

Selection Criteria:

- Urgent and temporary financial need supported by documentation. (Documentation of financial information form completed.
- Students must include an explanation on how the funds will be spent.

PERSONAL INFORMATION – MUST PROVIDE ALL INFORMATION		
Last Name	First Name	Student ID Number
Mailing Address	City/Province	Postal Code
Phone:	Email (to receive E-Transfer):	
Full-Time Student: Y / N	Sask Polytech Program and Campus:	
Have you received any non-repayable Emergency Bursary funding during the current academic year? ___ No ___ Yes		
Emergency Bursary funding processed by (please select one option): Cheque _____ E-Transfer _____		
Saskatchewan Polytechnic requires Social Insurance Numbers to be on file for income tax purposes. Students can use the secure online form accessed through mySaskPolytech to submit their SIN.		

Office use only:

Completed by: (print name)	Approved by: (signature)
Campus:	Director, Indigenous Strategy
Date:	Date:
Amount requested:	Amount approved:

Explanation of amount requested and how funds will be spent (please be specific), and how the bursary will help achieve educational success:

FINANCIAL INFORMATION

Income

Monthly Income Including:

- 1. Employment Income (per month) while attending school \$ _____
- 2. Spouse's monthly income \$ _____
- 3. Monthly Income from Band, Indian/Northern Affairs or other sponsoring agency \$ _____
- 4. Monthly Child Support or Alimony received \$ _____
- 5. Other Monthly Income (EI, WCB, PTA, etc.) \$ _____

Total of Income Per Month (add lines 1-5) \$ _____
Number of months in your program X _____
TOTAL of Income per school year \$ _____ **A**

Other Income:

- Band, Indian/Northern Affairs, or other agency \$ _____
- Sponsored funding for tuition, books and supplies _____
- Student of personal loans, or loans/funding from Parents/relatives – use total amount approved. \$ _____

Total Amount of savings before school starts (before tuition is paid) \$ _____

Scholarships, Bursaries, Awards or Grants Confirmed prior to this application date \$ _____

Total Other Income \$ _____ **B**

TOTAL INCOME (A+B) \$ _____ **C**

Expenses

- 1. **Monthly Living Allowances – Select one only** \$ _____
 Single student living at home \$538
 Single student living away from home \$1235
 Single parent with child(ren) \$1616
 Married student with dependents \$2397
- 2. **Allowances for Dependents**
 Allowance per child - \$605 X ___ # of dependents \$ _____
- 3. **Additional Expenses for dependents 11 and under**
 Subsidized child care - \$85 x ___ # of dependents \$ _____
OR Non Subsidized child care:
 \$400 for the first child 11 or younger
 \$140 for every other child 11 or younger
 (\$400 + (\$140 x ___ # of other dependents)) \$ _____

Total of Expenses per month (add lines 1 – 3) \$ _____
Number of months in your program X _____

TOTAL of Monthly Expenses per school year \$ _____ **D**

Tuition, Books and Supplies

- Tuition – please use actual amount \$ _____
- Books and Supplies - \$3000 maximum \$ _____
- Total of tuition, books and supplies** \$ _____ **E**

TOTAL EXPENSES (D + E) = \$ _____ **F**

FINANCIAL NEED - Enter amounts from lines above: C \$ _____
 F \$ _____

If your financial need is positive (C is larger than F) put -0

C minus F (C - F) = \$ _____

CONDITIONS OF ACCEPTANCE

This personal information is being collected in accordance with *The Saskatchewan Polytechnic Act* and *The Local Authority Freedom of Information and Protection of Privacy Act*.

It will be used for the selection and administration of awards and will be shared with selection committee members. This personal information may also be used for administrative and statistical purposes by Saskatchewan Polytechnic and/or provincial or federal government ministries and agencies.

Saskatchewan Polytechnic may publically recognize recipients of student awards, including notification of the award name, award value, and the recipient's program of study at events organized by Saskatchewan Polytechnic faculty and/or staff; or in electronic and/or print publications and materials created and distributed by Saskatchewan Polytechnic, including material provided to media outlets.

If requested by the donor(s), Saskatchewan Polytechnic may disclose to the donor, the recipient's name, contact information, and program of study, as well as the name and value of the award.

Students selected to receive one or more student awards may be required to submit supporting documents as required by the award criteria. If at any time award criteria is no longer met, due to withdrawal or other reasons, payment may be withheld.

The values and availability of awards, or the policies and procedures regarding the administration of awards, may change at the donor's or Saskatchewan Polytechnic's discretion.

CONDITIONS OF PAYMENT

1. If payment is made by cheque, it can take up to 4 business days for the recipient to receive their funds.
2. If E-Transfer is selected as payment choice,
 - a. Payments may be made within 2-3 business days
 - b. Recipient must be using an online banking program to take advantage of this option

STUDENT DECLARATION

By signing this document, I declare that I have read and agree to the Conditions of Acceptance, and the Conditions of Payment. I declare that the information I have given in my application is true and accurate.

Student Signature: _____ Date: _____