

**2019-20 SASKATCHEWAN POLYTECHNIC FEE SCHEDULE**  
**Effective July 1, 2019**

**SECTION A – Application, Administrative, Tuition, Program and Service Fees**

**1.0 Application Fees**

A non-refundable application fee must be submitted with each application for admission into a Saskatchewan Polytechnic program:

- Domestic applications:
  - submitted online (reduced rate) ..... \$75.00
  - submitted on paper..... \$100.00
  - additional international document assessment fee..... \$75.00\*
- International application submitted online..... \$150.00
  - Note: includes international document assessment fee
- Saskatchewan Collaborative Bachelor of Science in Nursing (SCBScN) .....\$100.00\*\*

\*additional fee for Canadian citizens and permanent residents with international documents

\*\*based on University of Regina fee structure

Programs delivered through a regional college, Gabriel Dumont Institute, Skills Training and Basic Education are exempt from Saskatchewan Polytechnic application fees.

**2.0 Administrative Fees**

- Non-refundable administrative fee (including continuing education/extension)<sup>1</sup>.....\$2.00 per credit unit
- Continuing education/extension, home study, televised and online course withdrawal fee withheld from students who withdraw after the posted deadline:  
.....\$100.00 per credit course
- Co-op withdrawal fee ..... \$125.00
- Domestic student tuition deposit switch fee (after first switch)  
(except SCBScN)..... \$250.00
- International student tuition deposit switch fee – 59 to 30 days before program start  
(except SCBScN) ..... \$500.00
- International student tuition deposit switch fee – 29 days before program start up to and including fifth scheduled day of program (except SCBScN) ..... \$1,000.00

**3.0 Tuition Deposits and Tuition Fees**

During the admission process, a deposit toward tuition is required (within 30 days of acceptance or sooner if within 30 days of start of classes) to confirm applicants<sup>1</sup> acceptance of admission offer:

- Tuition deposit for domestic applicants (not applicable to Skills Training)..... \$600.00
- Tuition deposit for international applicants ..... \$1,000.00
- Tuition deposit for credit extension courses<sup>2</sup> .....\$100.00 per course

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<sup>1</sup> Basic Education programs and Skills Training programs are exempt. Includes unclassified students permitted by the program head to register in base program.

<sup>2</sup> Only permitted for students waiting for student loan or sponsorship funding.

Students are generally assessed tuition fees at a per credit unit rate:

- Collaborative Programs: ..... University of Regina tuition
  - Saskatchewan Collaborative Bachelor of Science in Nursing (SCBScN)
  - Collaborative Nurse Practitioner Program (CNPP)
- Standard Core-funded and Skills Training programs ..... \$82.60 per credit unit
- International student tuition ..... See Website
- Construction Management (Bachelor Degree) ..... \$242.40 per credit unit
- Dental Hygiene ..... \$108.90 per credit unit
- Medical Radiologic Technology ..... \$108.75 per credit unit
- Power Engineering Technology ..... \$86.45 per credit unit
- Practical Nursing ..... \$94.85 per credit unit
- Psychiatric Nursing (Bachelor Degree) ..... \$242.40 per credit unit
- Psychiatric Nursing (Diploma) ..... \$94.85 per credit unit
- Co-operative Education work terms ..... \$797.95 flat fee
- Work experience courses ..... Rate x 3 credit units
- PLAR assessment fee ..... See Section D
- Extension to study time ..... Rate x 2 credit units per week or part week
- English for Academic Purposes (EAP) Tuition ..... \$4,100.00
- English for Academic Purposes (EAP) Deposit to post-secondary ..... \$1,000.00

Other tuition fees are set and published independent of this fee schedule which does not cover:

- Continuing education/extension programs and courses
- Revenue-generating programs and courses
- Online programs and courses

All tuition and fees are listed by program in the campus-specific tuition and fees schedules located on our website.

## 4.0 Program Fees

### 4.1 Print Materials Fee

A print materials fee is paid by all students admitted to core-funded programs<sup>3</sup> This fee is \$1.75 per credit unit. This fee includes the cost of print services and print materials that are not sold through the bookstore.

### 4.2 Lab Fee

A lab fee is paid by all students admitted to core-funded programs with a laboratory component.<sup>3</sup>The lab fee covers a portion of the cost associated with breakage/maintenance/repair/replacement/calibration of lab equipment; program-supplied protective equipment and safety wear; high-cost consumables; and a technology enhancement component to ensure that hardware and software are current. See Section B for program lab fees.

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<sup>3</sup> Includes unclassified students permitted by the program head to register in base program.

#### 4.3 Camp and Conference Fees

Camp and conference fees are charged for transportation, lodging, and food for these events. See Section C for camp and conference fees.

#### 4.4 Technology Fee (Information Technology Services & Learning Technologies)

A technology fee is charged for providing learning supports, mobile and other types of connectivity on- and off-campus to access program and course learning and assessment materials.

- Students will be assessed a Saskatchewan Polytechnic-wide technology fee.
- This fee is \$2.00 per credit unit for all credit courses (including continuing education/extension; excluding Basic Education and apprenticeship).

#### 4.5 Exemptions

Students in Basic Education, SCBScN and revenue-generating programs are generally exempt from program fees.

### 5.0 Service Fees

- Audit (non-refundable) .....75% of tuition
- Canadian Language Benchmark Assessment (CLBA) and CLBA Transcript (non-refundable) ..... \$250.00
- Continuing Education/Extension Deferred Exam..... \$50.00
- Deferred payment of tuition..... \$100.00
- Duplicate completion document (certificate, diploma, degree, etc.) ..... \$30.00
- Duplicate student identification..... \$15.00
- Duplicate CPR, First Aid and/or TLR card ..... \$15.00
- Freedom of Information Requests:
  - i) Applications..... \$20.00
  - ii) Processing (first hour free – fee payable thereafter) ..... \$30.00 per hour
- Grade/student appeal..... \$30.00
- Application for Graduation..... \$75.00<sup>4</sup>
- International document assessment..... \$75.00<sup>5</sup>
- Late payment of tuition or fees ..... the greater of \$100.00 or 1% per month
- Non-sufficient Funds (NSF)..... \$25.00
- The fees and rates for Proctoring of non-Saskatchewan Polytechnic examinations (individuals and groups) can be found online on the Saskatchewan Polytechnic Testing Services website.

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<sup>4</sup> For students not admitted to program.

<sup>5</sup> For assessment of international documents for regional college and Saskatchewan Polytechnic applicants/students.

## SECTION B - LAB FEES

### 1.0 Construction

All core-funded programs will charge \$3.25 per credit unit.

### 2.0 Health Sciences

2.1 All core-funded certificate and diploma programs will charge \$2.50 per credit unit to a maximum of \$79.55 per semester or a maximum of \$159.10 for the academic year with the following exceptions:

- Advanced Care Paramedic Year 1 (Regina Campus) ..... \$424.00  
(*\$250.00 lab fee + \$174.00 digital competency tracking fee*)  
*\*Contact the Program for the current mandatory uniform fee*
- Advanced Care Paramedic Year 2 (Regina Campus)..... \$372.00  
(*\$250.00 lab fee + \$64.00 certificate fee + \$58.00 digital competency tracking fee*)
- Advanced Care Paramedic Year 1 (Saskatoon Campus) ..... \$424.00  
(*\$250.00 lab fee + \$174.00 digital competency tracking fee*)  
*\*Contact the Program for the current mandatory uniform fee*
- Advanced Care Paramedic Year 2 (Saskatoon Campus) ..... \$372.00  
(*\$250.00 lab fee + \$64.00 certificate fee + \$58.00 digital competency tracking fee*)
- Combined Laboratory and X-ray Technology Year 2 ..... \$195.55  
(*to a maximum of \$79.55 standardized lab fee + \$58.00 per semester PDA fee x 2 semesters*)
- Continuing Care Assistant ..... \$254.10  
(*to a maximum of \$159.10 standardized lab fee + \$95.00 lab kit fee*)
- Dental Assisting..... \$483.10  
(*to a maximum \$159.10 standardized lab fee + \$150.00 Dental Clinic fee + \$58.00 per semester PDA fee x 3 semesters*)
- Dental Hygiene Year 1 – standardized lab fee
- Dental Hygiene Year 2 ..... \$483.10  
(*to a maximum \$159.10 standardized lab fee + \$150.00 Dental Clinic fee + \$58.00 per semester PDA fee x 3 semesters*)
- Dental Hygiene Year 3 ..... \$425.10  
(*to a maximum \$159.10 standardized lab fee + \$150.00 Dental Clinic fee + \$58.00 per semester PDA fee x 2-semesters*)
- Health Information Management Year 2 ..... \$416.10  
(*to a maximum \$159.10 standardized lab fee + semester 2 \$257.00 for software hosting fee*)
- Medical Laboratory Technology Year 1 – standardized lab fee
- Medical Laboratory Technology Year 2 ..... \$137.55  
(*to a maximum of \$79.55 standardized lab fee + \$58.00 per semester PDA fee x 1 semester*)
- Medical Laboratory Technology Year 3 ..... \$58.00  
(*\$58.00 per semester PDA fee x 1 semester*)

- Medical Radiologic Technology Year 1..... \$217.10  
(to a maximum \$159.10 standardized lab fee + \$58.00 per semester PDA fee x 1 semester)
- Medical Radiologic Technology Year 2..... \$174.00  
((\$58.00 per semester PDA fee x 3 semesters)
- Pharmacy Technician Year 1..... \$509.10  
(to a maximum \$159.10 standardized lab fee + \$350.00 pharmaceutical supply fee)
- Pharmacy Technician Year 2..... \$509.10  
(to a maximum \$159.10 standardized lab fee + \$350.00 pharmaceutical supply fee)
- Primary Care Paramedic ..... \$539.00  
(\$365.00 lab fee + \$58.00 certificate fee + \$58.00 per semester PDA fee x 2 semesters)  
\*Contact the Program for the current mandatory uniform fee
- Veterinary Technology Year 1 ..... \$339.10  
(to a maximum \$159.10 standardized lab fee + \$120.00 immunization fee + \$20.00 per semester animal usage fee x 3 semesters)
- Veterinary Technology Year 2 ..... \$489.10  
(to a maximum \$159.10 standardized lab fee + semester 3 \$20 animal usage fee + semester 5 & 6 \$240.00 animal usage fee + \$70.00 pharmaceutical supply fee)

2.2 The following programs will not be assessed lab fees:

- Cytotechnology Year 2
- Addictions Counselling Years 1 and 2
- Therapeutic Recreation Years 1 and 2

2.3 All core-funded applied certificate programs will charge \$2.50 per credit unit to a maximum of \$79.55.

### 3.0 Hospitality and Tourism

3.1 All core-funded programs will charge \$2.25 per credit unit. The following are exceptions:

- Culinary Arts.....\$3.50 per credit
- Food and Nutrition Management Year 1 .....\$3.50 per credit
- Hotel and Restaurant Management Year 1.....\$3.50 per credit
- Professional Cooking.....\$3.50 per credit

3.2 The following programs will not be assessed lab fees:

- Food and Nutrition Management Year 2
- Hotel and Restaurant Management Year 2
- Recreation and Community Development Year 1

#### **4.0 Human Services and Community Safety**

4.1 All core-funded programs will charge \$2.25 per credit unit.

4.2 The following programs will not be assessed lab fees:

- Aboriginal Policing Preparation
- Correctional Studies Years 1 and 2
- Disability Support Worker
- Educational Assistant
- Funeral Director
- Security Officer
- Victim Services Coordination
- Youth Care Worker certificate and diploma

#### **5.0 Information and Communications Technology**

5.1 All core-funded programs will charge \$2.25 per credit unit, with the following exception:

- Graphic Communications Years 1 and 2 ..... \$325.00 per year

5.2 The following programs will not be assessed lab fees:

- Library and Information Technology Years 1 and 2

#### **6.0 Mining, Energy and Manufacturing**

All core-funded programs will charge \$2.50 per credit unit to a maximum of \$79.55 per semester or \$159.10 for the academic year.

The following programs will charge a \$250.00 Technology & Software Fee:

##### **Moose Jaw:**

- Computer Engineering
- Engineering Design/Draft Tech
- Electrical Engineering
- Geomatics/Surveying Eng. Tech.
- Instrumentation Engineering
- Welding

##### **Prince Albert:**

- Industrial Mechanics
- Welding

##### **Regina:**

- Building Systems Technician
- Fabricator - Welder
- Innovative Manufacturing
- Machinist
- Welding

**Saskatoon:**

- CAD/CAM Engineering Technology
- Chemical Technology
- Electronic Systems Engineering
- Fabricator - Welder
- Industrial Mechanics
- Machinist
- Mechanical Engineering
- Mining Engineering Technology
- Power Engineering
- Welding

**7.0 Natural Resources and Built Environment**

All core-funded programs will charge \$2.50 per credit unit to a maximum of \$79.55 per semester or \$159.10 for the academic year, with the following exception:

- BioScience Technology Year 1 ..... \$179.10  
*(to a maximum \$159.10 standardized lab fee + \$20.00 animal usage fee)*

The following programs will charge a \$250.00 Technology & Software Fee:

**Moose Jaw:**

- Civil Technician
- Civil Engineering Technologies
- Environmental Engineering

**Prince Albert:**

- GIS for Resource Management
- Integrated Resource Management
- Resource/Environmental Law

**Saskatoon:**

- BioScience Technology

**8.0 Nursing**

8.1 The following programs will charge \$2.50 per credit unit to a maximum of \$79.55 per semester or \$159.10 per academic year:

- Perioperative Nursing/LPN – standardized lab fee
- Perioperative Nursing/RN – standardized lab fee

Other fees as follows:

- Practical Nursing Year 1 ..... \$420.00  
*(\$250.00 lab fee + \$170.00 EMD software fee)*





## SECTION C - CAMP AND CONFERENCE FEES

### 1.0 Health Sciences

Addictions Counselling Year 1 .....	\$175.00
Addictions Counselling Year 2 .....	\$175.00

### 2.0 Hospitality and Tourism

Culinary Arts Year 1.....	\$150.00
Food and Nutrition Management Year 1 .....	\$450.00
Food and Nutrition Management Year 2 .....	\$125.00
Hotel and Restaurant Management Year 1 .....	\$300.00
Hotel and Restaurant Management Year 2.....	\$ 80.00
Recreation and Community Development Year 2 .....	CAMP 280 ... \$600.00
Recreation and Community Development Year 2 .....	CAMP 281 ... \$600.00
Recreation and Community Development Year 2.....	Conference...\$450.00

### 3.0 Human Services and Community Safety

Esthetician .....	\$250.00
Hairstylist .....	\$250.00

### 4.0 Mining, Energy and Manufacturing

Geomatics and Surveying Engineering Technology Year 1.....	CAMP 220 ... \$138.00
Geomatics and Surveying Engineering Technology Year 3.....	CAMP 200 ... \$138.00
Mining Engineering Technology Year 1 Semester 3 .....	CAMP 105 ... \$138.00

### 5.0 Natural Resources and Built Environment

Civil Engineering Technologies: Civil Construction and Water Resources Year 1 Semester 2 .....	CAMP 225 ... \$138.00
Civil Engineering Technologies: Water Resources- Year 2 Semester 4.....	CAMP 226 ... \$800.00
Environmental Engineering Technology Year 1 Semester 2 .....	CAMP 225 ... \$138.00
Integrated Resource Management Year 1 .....	CAMP 102 ... \$203.00
.....	CAMP 305 ... \$203.00
Integrated Resource Management Year 2 .....	CAMP 412 ... \$325.00
.....	CAMP 415 ... \$203.00
.....	CAMP 416 ... \$325.00
.....	FISH 403.....\$122.00
Resource and Environmental Law Year 1 .....	CAMP 102... \$203.00
.....	CAMP 305 ... \$203.00
.....	FTNS 101 .... \$150.00
Resource and Environmental Law Year 2.....	CAMP 402 .. \$488.00
.....	CAMP 413 ... \$325.00
.....	RLAW 200 ... \$300.00
.....	ENVR 402.... \$ 81.25

**6.0 Nursing**

Psychiatric Nursing Year 2..... \$100.00

## **SECTION D - PRIOR LEARNING ASSESSMENT AND RECOGNITION FEES**

The fee for each course assessment will be 75% of the course tuition fee that the student would have otherwise paid. Fees may be reduced or waived in exceptional circumstances when approved by the academic chair for the program.

**SECTION E - STUDENTS' ASSOCIATION FEES**

**1.0 Students enrolled in Post-Secondary Programs** *(Includes continuing education/extension daytime programs and credit Skills Training)* will be assessed fees as follows:

Credential	Annually	
	SA Fee	Infrastructure Fee
Certificate*	\$150.00	\$40.00
Diploma*	\$150.00	\$40.00
Advanced Diploma*	\$150.00	\$40.00
Bachelor Degree*	\$150.00	\$40.00
Post-Graduate Certificate*	\$150.00	\$40.00
*Students returning to complete one semester	\$75.00	\$20.00
Advanced Certificate	\$75.00	\$20.00
Applied Certificate	\$75.00	\$20.00
Apprenticeship	\$37.50	\$10.00
Certificate of Achievement	\$37.50	\$10.00

**2.0 Literacy and Adult Basic Education (LAE) Programs**

- On-campus fee per seat per year..... \$150.00

**3.0 Continuing Education/Extension Evening/Distance Learning/Online Delivery Programs or Courses**

- Per training day..... \$0.30

**4.0 Saskatchewan Collaborative Bachelor of Science in Nursing (SCBScN)/Collaborative Nurse Practitioner (CNPP)**

The amount is set in collaboration with the University of Regina Students' Union (URSU). Students' Association fees for SCBScN and CNPP are collected by the University of Regina and transferred to the Saskatchewan Polytechnic Students' Association through the URSU.

**5.0 Health and Dental Plans**

Students enrolled in on-campus programs of 12 weeks or more in length will be assessed a \$255.00 combined Health and Dental Plan fee per year (excluding SCBScN, CNPP and LAE Programs). You may opt out of this fee by providing proof of existing coverage within 30 days of your program start date.