Course List

Term	Campus	Location
2026CWAS	REGINA	REGINA CSTORE

DEPARTMENT
OA - OFFICE ADMINISTRATION

COURSE: SEMESTER 2 SEMESTER 2 COMMENT:

SECTION SM 2 **INSTRUCTOR** CHUN, JOLEEN

COMMENT JANUARY 2027

Description	BD/CP/ED	Req/Rec/Opt
GUFFEY / CANADIAN BUSINESS ENGLISH	PA / / 9	Required
GUFFEY / ESSENTIALS OF BUSINESS COMMUNICATIONS	PA / 25 / 11	Required
GUFFEY / ESSENTIALS OF BUSINESS COMMUNICATIONS DIGITAL 1YR	DC / 25 / 11	Required
INFO / DIGITAL MATERIAL IS ON THE CEI OR VITALSOURCE TAB TO PURCHASE	DC / /	Required
LAWRENCE / MEDICAL TERMINOLOGY CONNECTING THROUGH LANGUAGE	PA / 18 /	Required
OA / COAP 116 STUDENT LEARNING GUIDE LEARN THE SKILLS	NO / 26 /	Optional
OA / COAP 116 STUDENT WORKBOOK PRACTICE THE SKILLS	SW / 26 /	Optional
OPRO 133 2026-2027 OA RECORDS MANAGEMENT KIT	/ /	Optional
PURBHOO / USING SAGE 50 ACCOUNTING 2025 CANADIAN EDITION DIGITAL 180 DAYS SUBSCRIPTION	DC / 26 /	Required
TYPIST INC / TYPIST SUBSCRIPTION 3 YEAR	DC / 19 /	Required

*** Prices listed are estimates, and are subject to change without notice.**

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