Course List

Term	Campus	Location
2026CWAS	REGINA	REGINA CSTORE

DEPARTMENT
OA - OFFICE ADMINISTRATION

COURSE: SEMESTER 1 SEMESTER 1 COMMENT:

SECTION SM 1 **INSTRUCTOR** CHUN, JOLEEN

COMMENT JANUARY 2027

Description	BD/CP/ED	Req/Rec/Opt
ELLUL / MODERN OFFICE ADMINISTRATION	PA / 25 / 1	Required
ELLUL / MODERN OFFICE ADMINISTRATION 365 DAYS DIGITAL	DC / 25 / 1	Required
ELLUL / MODERN OFFICE ADMINISTRATION LIFE TIME DIGITAL	DC / 25 / 1	Required
GUFFEY / CANADIAN BUSINESS ENGLISH	PA / / 9	Required
GUFFEY / ESSENTIALS OF BUSINESS COMMUNICATIONS	PA / 25 / 11	Required
GUFFEY / ESSENTIALS OF BUSINESS COMMUNICATIONS DIGITAL 1YR	DC / 25 / 11	Required
INFO / DIGITAL MATERIAL IS ON THE CEI OR VITALSOURCE TAB TO PURCHASE	DC / /	Required
OA / COAP 115 STUDENT LEARNING GUIDE LEARN THE SKILLS	NO / 26 /	Optional
OA / COAP 115 STUDENT WORKBOOK PRACTICE THE SKILLS	SW / 26 /	Optional
OA / COMP 115 STUDENT LEARNING GUIDE WITH STUDENT WORKBOOK	NO / 26 /	Optional
TYPIST INC / TYPIST SUBSCRIPTION 3 YEAR	DC / 19 /	Required
WEINSTEIN / ACCOUNTING ESSENTIALS FOR CANADA	PA / 24 / 1	Required
WEINSTEIN / ACCOUNTING ESSENTIALS FOR CANADA DIGITAL	DC / 24 / 1	Required

*** Prices listed are estimates, and are subject to change without notice.**

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