

<b>Course List</b>	<u>Term</u> 2026BWAS	<u>Campus</u> REGINA	<u>Location</u> REGINA CSTORE
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DEPARTMENT  
OA - OFFICE ADMINISTRATION

COURSE: OA SEMESTER 2 SEMESTER 2 COMMENT:

SECTION ALL INSTRUCTOR CHUN, JOLEEN

COMMENT 2026

<u>Description</u>	<u>BD/CP/ED</u>	<u>Req/Rec/Opt</u>
DEVITO / MESSAGES BUILDING INTERPERSONAL COMMUNICATION SKILLS 180 DAYS ACCESS CODE	DC / / 5	Required
DEVITO / MESSAGES CANADIAN ED	PA / 16 / 5	Required
GUFFEY / CANADIAN BUSINESS ENGLISH	PA / 21 / 8	Required
GUFFEY / ESSENTIALS OF BUSINESS COMMUNICATIONS	PA / / 10	Required
GUFFEY / ESSENTIALS OF BUSINESS COMMUNICATIONS 1 YEAR ACCESS CODE	DC / / 10	Required
INFO / DIGITAL MATERIAL IS ON THE CEI OR VITALSOURCE TAB TO PURCHASE	DC / /	Required
LAWRENCE / MEDICAL TERMINOLOGY CONNECTING THROUGH LANGUAGE	PA / 18 /	Required
OA / COAP 116 STUDENT LEARNING GUIDE LEARN THE SKILLS	NO / 26 /	Optional
OA / COAP 116 STUDENT WORKBOOK PRACTICE THE SKILLS	NO / 26 /	Optional
OPRO 133 2026-2027 OA RECORDS MANAGEMENT KIT	/ /	Optional
PURBHOO / USING SAGE 50 ACCOUNTING 2025	SW / 26 /	Required
PURBHOO / USING SAGE 50 ACCOUNTING 2025 CANADIAN EDITION DIGITAL 180 DAYS SUBSCRIPTION	DC / 26 /	Required
TYPIST INC / TYPIST SUBSCRIPTION 3 YEAR	DC / 19 /	Required

\* Prices listed are estimates, and are subject to change without notice.