

Course List		<u>Term</u>	<u>Campus</u>	<u>Location</u>	
		2025CWOO	PRINCE ALBERT	PRINCE ALBERT CSTORE	
<u>DEPARTMENT</u>					
OA - OFFICE ADMINISTRATION					
COURSE:	SEMESTER 2	SEMESTER 2			
<u>SECTION</u>	SM 2	<u>INSTRUCTOR</u>	Grovestine, Crystal		
<u>COMMENT</u>	JANUARY 2026 \ REGINA				
<u>Description</u>				<u>BD/CP/ED</u>	<u>Req/Rec/Opt</u>
DEVITO / MESSAGES (CANADIAN ED)				PA / 16 / 5	Required
DEVITO / MESSAGES BUILDING INTERPERSONAL COMMUNICATION SKILLS 180 DAYS ACCESS CODE				DC / / 5	Required
ELLUL / MODERN OFFICE ADMINISTRATION				PA / 25 / 1	Required
ELLUL / MODERN OFFICE ADMINISTRATION 180 DAYS DIGITAL				DC / 25 / 1	Required
ELLUL / MODERN OFFICE ADMINISTRATION 365 DAYS DIGITAL				DC / 25 / 1	Required
ELLUL / MODERN OFFICE ADMINISTRATION LIFE TIME DIGITAL				DC / 25 / 1	Required
GUFFEY / CANADIAN BUSINESS ENGLISH				PA / 21 / 8	Required
GUFFEY / CANADIAN BUSINESS ENGLISH DIGITAL 1 YEAR				DC / 21 / 8	Required
GUFFEY / ESSENTIALS OF BUSINESS COMMUNICATIONS				PA / / 10	Required
GUFFEY / ESSENTIALS OF BUSINESS COMMUNICATIONS 1 YEAR ACCESS CODE				DC / / 10	Required
INFO / DIGITAL MATERIAL IS ON THE CEI OR VITALSOURCE TAB TO PURCHASE				DC / /	Required
LAWRENCE / MEDICAL TERMINOLOGY CONNECTING THROUGH LANGUAGE				PA / 18 /	Required
PURBHOO / USING SAGE 50 ACCOUNTING 2023				SP / 24 /	Required
PURBHOO / USING SAGE 50 ACCOUNTING 2023 180 EBOOK				DC / 24 /	Required
TYPIST INC / TYPIST SUBSCRIPTION 3 YEAR				DC / 19 /	Required