

First Qualified First Admitted (FQFA) checklist

The FQFA process is used for most programs. The sooner an application is received, the earlier that applicant may qualify for admission.

STEP 1: Apply at saskpolytech.ca/applynow

- Applications are accepted year-round and considered for the next available start date.

STEP 2: Submit required documents

- Upload copies of required documents in the **Sask Polytech Applicant Hub**. Some circumstances/programs may require extras (e.g., first aid, CPR, typing tests).

Transcripts:

- Transcripts must be sent directly from the issuing institution or via **MyCreds** to Sask Polytech.
- Saskatchewan high school students: Order via saskatchewan.ca/transcripts.
- Out-of-province students: Contact your provincial/institutional office to send transcripts directly.
- Mail should only be used if the original institution cannot send directly via MyCreds.
- **Deadline: All final transcripts must be received 30 days before the program start date.**

Your situation	What to do
I'm a current high school student	<ul style="list-style-type: none">✓ Ask your school for an official document showing your current course registrations (such as a student profile) and upload it to your application in the Applicant Hub right after you apply. The document must clearly come from your school.✓ Request your final transcripts be sent to Sask Polytech as instructed above.✓ You can apply on September 1 of the year in which you qualify for acceptance to a program.
I'm upgrading high school subjects	<ul style="list-style-type: none">✓ Upload interim transcript from your school.✓ Request your final transcripts be sent to Sask Polytech as instructed above.
I am out of high school	<ul style="list-style-type: none">✓ Request official transcripts to be sent directly to Sask Polytech as instructed above.
I'm a domestic applicant with foreign credentials	<ul style="list-style-type: none">✓ Upload a colour copy of your PR card, proof of English proficiency and translated transcript. (Translation help: atisask.ca)



Your application is complete once we receive the \$100 application fee and all required documents.

STEP 3: Track your status

- Log in to the Applicant Hub and watch for updates.

Need help?



- 🌐 saskpolytech.ca/applicationguide
- ✉ admissions@saskpolytech.ca
- 📞 1-866-467-4278 (ask for a Student Recruitment Advisor)
- 📍 Sask Polytech Admissions, 1130 Idylwyld Drive N, PO Box 1520 Saskatoon, SK S7K 3R5



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Competitive application checklist

A small number of Sask Polytech programs use the competitive-entry process, which has a specific application window and associated deadlines.

STEP 1: Apply at saskpolytech.ca/applynow

- Application window: **October 1 – February 15**
- Document deadline: **March 15**
- Applications are scored based on academic standing and/or additional selection criteria.

STEP 2: Submit required documents

- Upload copies of required documents in the **Sask Polytech Applicant Hub**. Some circumstances/programs may require extras (e.g., first aid, CPR, typing tests).

Transcripts:

- Transcripts must be sent directly from the issuing institution or via **MyCreds** to Sask Polytech.
- Saskatchewan high school students: Order via saskatchewan.ca/transcripts
- Mail should only be used if the original institution cannot send directly via MyCreds.
- Out-of-province students: Contact your provincial/institutional office to send transcripts directly.

Your situation	What to do
I'm a current high school student	<ul style="list-style-type: none">✓ Request and upload interim transcripts (Semester 1 & 2) from your school.✓ Request your final transcripts be sent to Sask Polytech as instructed above.
I'm upgrading high school subjects	<ul style="list-style-type: none">✓ Upload interim transcript from your school.✓ Request your final transcripts be sent to Sask Polytech as instructed above.✓ Deadline: Upgrading courses must be completed and final transcripts submitted by March 15 to be eligible.
I am out of high school	<ul style="list-style-type: none">✓ Request official transcripts to be sent directly to Sask Polytech as instructed above.
I'm a domestic applicant with foreign credentials	<ul style="list-style-type: none">✓ Upload a colour copy of your PR card, proof of English proficiency and translated transcript. (Translation help: atisask.ca)



Your application is complete once we receive the \$100 application fee and all required documents.

STEP 3: Track your status

- Log in to the Applicant Hub and watch for updates.
- **Decisions and offers are sent in late April or early May.**

Need help?



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