



## CO-OPERATIVE EDUCATION JOB INFORMATION FORM

COMPANY INFORMATION	COMPANY DESCRIPTION (OPTIONAL)
<i>Company Name</i> _____	
<i>Internet Address</i> _____	

CONTACT INFORMATION		
<i>Contact Person:</i> _____		
<i>Title:</i> _____		
<i>Mailing Address:</i> _____		
<i>Email Address:</i> _____		
<i>Office Phone:</i> _____	<i>Cell Phone:</i> _____	<i>Fax:</i> _____
<i>Send resumes to:</i> <input type="checkbox"/> same as above or <input type="checkbox"/> (name and email address)		

JOB POSTING INFORMATION		
<i>Job Title:</i> _____	<i>Hourly Wage:</i> _____	
<i>Location:</i> _____	<i>Hours/Week:</i> _____	
<i>Application Deadline:</i> _____	<i>Number of Positions:</i> _____	
<i>Start &amp; End Dates of Job (approximate if necessary):</i> _____ to _____		

**Post this job for the following Co-op students** (check applicable programs):

BUSINESS PROGRAMS	ENGINEERING TECHNOLOGY	
	CONSTRUCTION STREAM	ELECTRICAL STREAM
<input type="checkbox"/> Business Accountancy <input type="checkbox"/> Business Human Resources <input type="checkbox"/> Business Information Systems <input type="checkbox"/> Business Management <input type="checkbox"/> Business Marketing	<input type="checkbox"/> Architectural Technologies <i>(Building Sciences &amp; Interior Design)</i> <input type="checkbox"/> Civil Engineering <i>(Civil Construction &amp; Water Resources)</i> <input type="checkbox"/> Engineering Design & Drafting <i>(formerly CADD)</i> <input type="checkbox"/> Environmental Engineering <input type="checkbox"/> Geomatics and Surveying Engineering	<input type="checkbox"/> Computer Engineering <input type="checkbox"/> Electrical Engineering <input type="checkbox"/> Instrumentation Engineering

JOB DESCRIPTION
<i>Typical Duties:</i>

**REQUIRED:**     Car     Criminal Record Check     Driver's Licence     Drug Testing     Security Clearance

Tentative date(s) you would like to interview *(please refer to attached newsletter for interview dates available):*

If you have any additional comments, please attach the information. For **quick attention**, return form to the address at the top of the page.