



# Business Diploma Specialty: Human Resources

The human resources specialty prepares students for dynamic careers by combining business management training with people-focused skills. Students will gain expertise in key areas such as recruitment, employee relations, compensation and benefits, workplace wellness, and organizational effectiveness. Learning is hands-on, with role-playing, simulations, and demonstrations that help translate theory into real-life skills.

Career prospects are diverse, ranging from generalists in small businesses to specialized roles such as recruiter, training coordinator, or compensation analyst in larger organizations.

**Click or scan the QR code to watch our video and explore the benefits of our Human Resources diploma!**



## Locations & Delivery Modes:

- Moose Jaw and Prince Albert campuses
- Hyflex\*
- Available online\* through Continuing Education

**“Sask Polytech Business diploma, Human Resources grads are equipped and more prepared to step into the role and help us with the functions where we need help.”**

– Sarah Francis, Saskatchewan Polytechnic Alumna, Human Resources Director, Water Security Agency

*\* Hyflex – A blended approach where students have the option to join class on campus or from any location via a remote learning platform like Zoom. Students will join class in a consistent method.*

*\* Online – Students study prepared materials online in a self-paced manner while keeping pace with the course schedule as indicated. No requirement for live attendance except for examinations. Courses offered through Centre for Continuing Education.*

## Start Dates & Length

- September and January
- 32 weeks

Work-integrated learning opportunities are incorporated into several courses. Examples include a project updating job descriptions for a local company and learning from industry guest speakers.

## Co-operative Education

Co-operative education is an option in this specialty and is scheduled as follows:

	Sept - Dec	Jan - Apr	May - Aug
<b>Year 1</b>	Semester 1	Semester 2	
<b>Year 2</b>	Semester 3	Work term 1	Work term 2
<b>Year 3</b>	Work term 3	Semester 4	

## Transfer Credit Opportunities

Graduates may be eligible for a block transfer of 60 credit units towards the University of Saskatchewan Edwards School of Business Bachelor of Commerce and University of Regina Paul J. Hill School of Business Bachelor of Business Administration and more.





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## Accreditation

Chartered Professionals in Human Resources (CPHR) Saskatchewan is the granting body for the Chartered Professional in Human Resources (CPHR) designation within the province. CPHR Saskatchewan recognizes the Saskatchewan Polytechnic Business diploma in Human Resources as an accredited post-secondary program.

Graduates with an overall cumulative average of 70% or higher may be eligible to apply for a waiver for the National Knowledge Exam (NKE).

## Courses

See the [Business diploma – Year 1](#) document for a summary of the year 1 courses.

## Student Society

The Human Resources Students Society supports the Saskatchewan Polytechnic community with workshops and events on resume writing, LinkedIn profiles, interview skills and more.

### Semester 3 Courses

Code	Course Name	Credits
ADMN 209	Organizational Change	4
ADMN 255	Conflict Management	4
HR 226	Foundations of Talent Acquisition	3
HR 227	Talent Selection	3
HR 231	Strategic Compensation	4
MGMT 208	Cross-Cultural Management	3
	One (1) elective course	4

### Semester 4 Courses

Code	Course Name	Credits
ADMN 206	Leadership Development	4
HR 225	Strategic HR Management	4
HR 228	Training & Development Foundations	3
HR 229	Training & Development Delivery	3
HR 233	Employee & Labour Relations	4
HR 234	Creating Healthy Organizations	4
MKTG 227	Digital Marketing	3

*\* Saskatchewan Polytechnic reserves the right to alter programming at any time. Programming and delivery methods may be subject to change at the discretion of Saskatchewan Polytechnic and without notice. Visit [saskpolytech.ca](http://saskpolytech.ca) for current information.*

Interested in learning more? Contact us at [askaquestion@saskpolytech.ca](mailto:askaquestion@saskpolytech.ca)