



Medical Diagnostics Department Keyboarding TEST RESULTS

Date:

TO WHOM IT MAY CONCERN:

RE: _____
Student Name

Student address

_____ completed a keyboarding test at the _____.
Student name Testing Centre

Results are below:

Students must have submitted two official timed writings with 45 wpm and 98% accuracy rate.

Timed Writing # (5 minutes)	Gross Words per timed writing (A)	Total # of Errors per timed writing (B)
1*		
2*		

*Use highest test results for calculations

% ACCURACY: _____

WPM: _____

Calculation Legend:

$$\% \text{ Accuracy} = \frac{A - B}{A} \times 100$$

$$WPM = \frac{A - B}{5 \text{ minutes}}$$

Tested by:

Tester's name

Testing Centre address