



SENIOR MANAGEMENT COUNCIL (SMC)

Report of March 5, 2014

- ATTENDEES:** Larry Rosia, president & CEO; Anne Neufeld, provost and VP, Academic, and VP, Strategy & Advancement (interim); and Cheryl Schmitz, CFO & VP, Administrative Services (interim).
- EX OFFICIO MEMBERS:** Patricia Gillies, AVP, Communications & Marketing and Ev Slavin-Scharback, executive assistant to president & CEO (recorder)
- GUESTS:** Dennis Johnson, Dean, Industrial Training; Terence Carswell, A/AVP, HR; Terry Foulds, Director, People Strategies, HR; Dan MacKay, Dean, Business; & Dave Harvey, AVP, Business Development.
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1.0 General

1.1 February 10, 2014, Report Review and Action List

The minutes of the February 10, 2014 SMC meeting were approved and adopted as read, and the action list was reviewed and updated.

2.0 For Decision

2.1 Funding for CRM Application

CFO & VP ASC Schmitz presented to SMC a request for approval of Additional Funding for the CRM Application. SMC endorsed and the president approved the request for Additional Funding for the CRM Application as presented.

2.2 Policy O 5.2 SIAS Corporate Seal

Provost & VP Academic, and interim VP, Strategy & Advancement Neufeld presented to SMC for approval revisions to Policy O 5.2 SIAS Corporate Seal. SMC endorsed and the president approved the revisions to Policy O 5.1 SIAS Corporate Seal as discussed and presented, with formal approval by SMC completed by email on March 12, 2014.

2.3 2014-2015 OOS Compensation Recommendations

CFO Schmitz, with A/AVP HR Carswell, presented the 2014-15 OOS Compensation Recommendations to SMC for approval. SMC endorsed and the president approved the 2014-15 OOS Compensation Recommendations as presented.

3.0 For Information/Endorsement

3.1 Lean Training Initiative – Government of Saskatchewan

Provost Neufeld, Dean MacKay and AVP Harvey presented to SMC for information and endorsement the draft Lean Training Initiative, prepared for the Government of Saskatchewan. SMC received and endorsed the proposed Lean Training Initiative – Government of Saskatchewan, once the pricing model has been developed.

3.2 Employee Engagement Survey Update

CFO Schmitz, and Director Foulds presented to SMC an update regarding the Employee Engagement Survey for information and endorsement. SMC received and endorsed the Employee Engagement Survey recommendations as presented.

3.3 SIAST Corporate Travel Card

CFO Schmitz provided to SMC for information and endorsement the recommendation to implement the use of a SIAST Corporate Travel Card as used successfully by other provincial PSE's. SMC received and endorsed the implementation of the Corporate Travel Card as presented.

3.4 First Nations University Property

CFO Schmitz presented to SMC for information and endorsement a request to be created and submitted to the Ministry of Advanced Education to acquire the First Nations University space in downtown Saskatoon. SMC received and endorsed the creation of a First Nations University Property proposal as presented.

4.0 Discussion

4.1 Board information items

4.1.1. Agenda items for the March 28th meeting of the SIAST BOD

4.2 Social Accountability Initiatives

Provost Neufeld presented to SMC for discussion the Social Accountability Initiatives proposal. SMC received for discussion, reviewed and supported the Social Accountability Initiative as presented.

4.3 Association Membership

President Rosia presented to SMC for discussion the Saskatchewan Chamber of Commerce Call for Nominations for their Board of Directors. Discussion also included appointment of SIAST representatives to the chambers of the campus cities, and a request for an event sponsorship received from the Moose Jaw Chamber. SMC received for discussion the Association Membership information as presented by the President.

4.4 Skills Canada Discussion

Provost Neufeld, AVP Boldt and Dean Johnson presented to SMC for discussion the Skills Canada National 2015 opportunity. SMC received for discussion the details of the Skills Canada 2015 National Event.

4.5 AE Question – Rebranding & Kelsey Renewal

Provost Neufeld presented to SMC for discussion the request to consider the process of providing responses to questions which are received by several divisions at SIAST and by SMC on a regular basis from the Ministry of Advanced Education, other ministries, and the official Opposition. SMC received for discussion the request to consider processes regarding inquiries received regularly from the Ministry of Advanced Education, and other Government of Saskatchewan representatives.