



Memorandum

To: SIAST Faculty and Staff

From: Dr. Robert G. McCulloch
President and CEO

OCTOBER 2011 SMC SUMMARY REPORT

INFORMATION/ENDORSEMENT

Pandemic Preparedness Team Proposed Mandate and Terms of Reference

SMC endorsed a title change for the SIAST pandemic preparedness team to the SIAST pandemic planning advisory committee, and the committee's newly revised terms of reference and mandate to make recommendations to SMC and/or make decisions in conjunction with the SIAST emergency response plan.

Policy O-1.9 Procurement – Sole Sourced Purchases

As per Procurement policy #O-1.9, SMC received a summary report of sole sourced purchases greater than \$100,000 that had been excluded from the competitive bidding process during fiscal year 2011. Following review and discussion, SMC endorsed the listed purchase orders for fiscal year 2011.

DISCUSSION

Board information items

The next SIAST board of directors' meeting will be held on October 21 at SIAST Wascana Campus.

The president noted that the previously postponed board leadership and development forum has been rescheduled to take place on November 24 and 25 at Elkridge Resort.

STRATEGIC PLANNING

Action Plan Framework on Accountability and Governance

The president informed SMC that he and the board chair had met with the assistant deputy minister, advanced education and student services, regarding a new Ministry initiative related to accountability and governance in the post-secondary system. In effect, the Ministry of Advanced Education, Employment and Immigration is creating a public sector accountability training program and has asked that SIAST appoint a representative to sit on the related advisory committee. The president informed SMC that the board chair has indicated to the Ministry that SIAST will participate in the process.

SMC indicated its support of the initiative. The vice-president, administrative services, will determine SIAST's appropriate representative for the advisory committee and then notify the Ministry and SMC.