



## Memorandum

**To:** SIAS Faculty and Staff

**From:** Dr. Robert G. McCulloch  
President and CEO

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### MAY 2011 SMC SUMMARY REPORT

#### DECISION

##### **SIAS Parking Policy O-1.6**

The vice-president, administrative services, presented a revised Parking policy #O-1.6 to SMC. The policy has been revised to provide a more equitable parking solution for students attending SIAS and to more clearly define the parameters of paid parking for the general public.

Pending minor revisions, SMC endorsed and the president approved a revised Parking policy #O-1.6. The revised policy will be posted on the SIAS website and notification provided to the SIAS community.

##### **Corporate Agreements policy: New**

The institutional secretary presented a new Corporate Agreements policy to SMC with a recommendation that, if approved, the policy be placed in a new "General" category within the Operations & Administrative Series section of the SIAS policies and procedures manual. The new policy was developed to better understand the number and types of corporate agreements currently in existence, to ensure that appropriate control measures and safeguards are in place when developing or entering into legally-binding agreements, and to ensure all corporate agreements are congruent with SIAS's mission and values.

SMC endorsed and the president approved a new Corporate Agreements policy and the recommendation that the policy be placed in a new "General" category within the Operations & Administrative Series section of the SIAS policies and procedures manual. The new policy will be posted on the SIAS website and notification provided to the SIAS community.

SMC also endorsed the recommendation that options for the creation and implementation of a central repository for all corporate agreements be explored with Information Technology Services. It was noted the options may include the need for further analysis and consideration for development and/or implementation of a more comprehensive institutional records management strategy.

##### **SIAS Corporate Seal policy: New**

The institutional secretary presented a new SIAS corporate seal policy to SMC with a recommendation that, if approved, the policy be placed in a new "General" category within the Operations & Administrative Series section of the SIAS policies and procedures manual. The new policy was developed to explain the custody and use of the SIAS corporate seal.

Pending a minor amendment, SMC endorsed and the president approved new SIAST Corporate Seal policy. The policy will be posted on the SIAST website and notification provided to the SIAST community.

**Policy A-1.15, SIAST program/Course Completion Credentials: Revision**

The senior vice-president, academic, presented a revised SIAST Program/Course Completion Credentials policy #A-1.15 to SMC. The policy was revised to incorporate recognition of high academic achievement ("with distinction" and "with great distinction") for graduates of certificate, advanced certificate, and diploma programs.

SMC endorsed and the president approved a revised SIAST Program/Course Completion Credentials policy #A-1.15. The policy will be posted on the SIAST website and notification provided to the SIAST community.

**INFORMATION/ENDORSEMENT**

**Revised Education and Employment Equity Policy G-2.7**

The vice-president, administrative services, and associate vice-president, human resources, presented a revised Education and Employment Equity policy #G-2.7 to SMC. The policy was reviewed in accordance with the required review period for board-approved policies and, following significant stakeholder input, revised to include a new definition for reasonable accommodation. As well, minor housekeeping amendments were made to the policy.

SMC endorsed a revised Education and Employment Equity policy #G-2.7. The policy will be submitted to the governance/policy committee for endorsement and the board of directors for approval at each of its respective June 2011 meetings. Following approval, the policy will be posted on the SIAST website and notification provided to the SIAST community.

**Nursing Education program of Saskatchewan (NEPS), Licensed Practical Nurse (LPN) Bridging Option: Deletion**

SMC received notification and endorsed deletion of the NEPS LPN bridging option effective June 1, 2011. Deans' council approved the deletion at its April 12, 2011, meeting.

The senior vice-president, academic, noted that there are plans to develop a LPN bridging option for the Saskatchewan Collaborate Bachelor of Science in Nursing (SCBScN) program.

**Program Proposal from Deans' Council on April 12, 2011: Victim Services Coordination Applied Certificate: Implementation**

SMC received notification and endorsed a Victim Services Coordination applied certificate implementation proposal. Deans' council approved the implementation proposal at its April 12, 2011, meeting, and program council endorsed the proposal at its March 24, 2011, meeting.

The new cost-recovery applied certificate program will prepare students for employment in the field of police-based victim services.

**Approved Program Proposals from Deans' Council on April 12, 2011: Major Revisions**

SMC received notification and endorsed the following major revision program proposals approved by deans' council on April 12, 2011:

- Business Information Systems diploma: major revision, effective July 1, 2011
- Continuing Care Assistant certificate: major revision, effective July 1, 2011
- Geomatics Technology diploma: major revision, effective July 1, 2011, for semesters 1, 2, 3 and 4, and effective July 1, 2012, for semester 5. The program title will also be changed to "Geomatics Engineering Technology"
- Health Information management diploma: major revision, effective July 1, 2011

- Power Engineering Technology diploma and Power Engineering Technician certificate: major revisions. Revisions to the Power Engineering Technology diploma program are effective July 1, 2011, for semester 1 and 2, and effective July 1, 2012, for semester 3 and 4. Revisions to the Power Engineering Technician certificate program are effective July 1, 2011.