



# MULTI-YEAR BUSINESS PLAN

2022-2025

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# Introduction

# Saskatchewan Polytechnic is the province's primary institution for post-secondary applied education and research. It is student centered and employer responsive. The institution fuels growth in the province by providing qualified, work-ready graduates to meet labour market demand.

This document provides an overview of the **2022-2025 Multi-Year Business Plan**. It identifies the institution's priorities, strategic initiatives and resource allocations, and demonstrates Saskatchewan Polytechnic's commitment to strategic alignment with government priorities, including enhanced pathways for students to reach their educational goals, delivery of high quality programs and responsiveness to the demands of Saskatchewan's evolving labour market.

Saskatchewan Polytechnic appreciates the Government of Saskatchewan's efforts to ensure financial sustainability through the **Saskatchewan Post-Secondary Multi-Year Operating Funding Memorandum of Understanding** (MOU). The approach provides stability and predictability over the four-year planning horizon to meet the needs of learners, business and industry partners. The commitments outlined in the MOU are embedded throughout the MYBP and the planning process, positioning Saskatchewan Polytechnic to recover, rebuild and transition post-pandemic. The MYBP details strategic investments in pandemic recovery and transition, academic innovations, revenue generation, sector collaboration and support for government priorities.

This MYBP is projecting combined operating and capital expenses to exceed revenues by \$1.417 million in 2022–2023. This deficit will be supported by drawing on Saskatchewan Polytechnic's unrestricted operating surplus; this is a strategic surplus that will be utilized to reach a balanced budget by 2024–2025.

# **Planning Context**

A clear vision is critical to the planning, decision-making and accountability process for all institutions. Saskatchewan Polytechnic has adopted a strategic planning system that combines long-term strategic planning, multi-year business planning and annual reporting, all of which are integrated into every level of the institution. To ensure Saskatchewan Polytechnic demonstrates accountability to its diverse stakeholders, a balanced scorecard framework has been adopted.

There are several foundational components that communicate, monitor and report progress:

## COMMUNICATE

#### Strategic Plan – Leading the Rise

Launched in August of 2020, the strategic plan sets the long-term direction for the institution and guides the development of the annual multi-year business plan. The strategic plan articulates the long-term vision, mission, values, and strategy map.

#### Multi-year business plan

The multi-year business plan is the institution's three-year execution plan. It identifies the institution's priorities, strategic initiatives and resource allocations.

## MONITOR

#### Enterprise risk management risk registry

The risk registry catalogues the risks and opportunities that may impact the institution's strategy execution, operations or projects.

#### **Balanced scorecard**

The balanced scorecard is the institution's performance measurement framework. It links institutional strategies with the goals and initiatives.

### REPORT

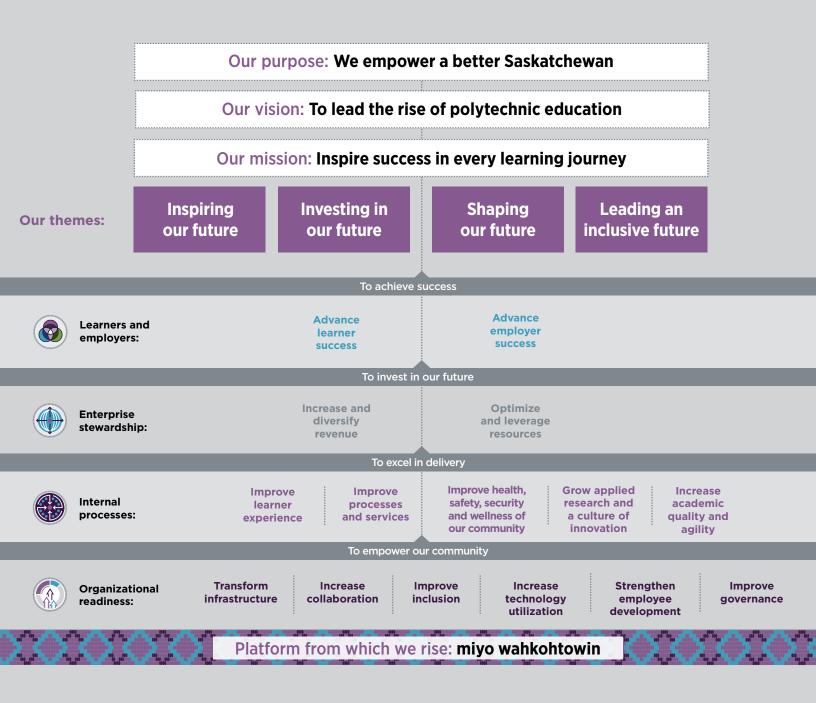
#### **Annual report**

The annual report communicates accomplishments and progress on the strategic plan and multi-year business plan.

# **Leading the Rise**

# *Leading the Rise: 2020–2025* is Saskatchewan Polytechnic's strategic plan. It sets the long-term direction for the institution and establishes the vision, mission, values and objectives.

The strategy map reads from the bottom up, telling the story of the institution's strategy through the objectives that support learner and employer success.



## **Our Values**



## Respect

We support every learning journey, whether for our students, colleagues or industry partners. And so we show our care for one another and our workplace. We foster an open and inclusive environment that embraces diverse cultures, heritages and opinions. We honour, learn from, work with and support each other as one team.



## Integrity

We are leaders in the global polytechnic community, and as such we are honest and fair in all we do. We are committed to being accountable and transparent. We are truthful with one another. We hold ourselves to high standards of ethical behaviour and take responsibility for our actions.



## **Sustainability**

We aim to empower a better future by leading the rise of polytechnic education. Therefore, we work, live and learn in a socially and environmentally responsible manner. We support the health, safety and overall well-being of our learners, employees and partners. We are conscientious stewards of our resources and continuously look for entrepreneurial and creative ways to strengthen and improve our institution.



## Excellence

We aim to inspire success in every learning journey, which in turn inspires each of us to go above and beyond expectations to achieve the highest levels of quality — in our teaching, our programming, our learning and our services. We are able to do this by maintaining high standards, strong competencies, committed partnerships and by being responsive and accessible.

## **Government Priorities**

Saskatchewan Polytechnic is committed to strategic alignment with government priorities, including enhanced pathways for students to reach their goals, delivery of high quality programs and responsiveness to the demands of Saskatchewan's evolving labour market.

The Government of Saskatchewan priorities for post-secondary institutions are:

- Accessible offers qualified people opportunity to attend.
- **Responsive** meets the needs of students, communities and economy.
- **Sustainable** operates within available resources.
- Accountable achieves expected outcomes and is transparent.
- **Guality** meets standards and builds public confidence in programs and services provided.



SASKATCHEWAN POLYTECHNIC MULTI-YEAR BUSINESS PLAN OVERVIEW 2022-202

# Strategic and operational priorities 2022–2023

Saskatchewan Polytechnic will continue advancing strategic and operational initiatives from previous multi-year business plans. These include the Indigenous Student Success Strategy, strategic plan cascade and execution, strategic enrolment management, internationalization, applied research, and new and expanded program capacity to align to the evolving labour market needs of the province. Additional priorities for 2022–2023 include:

Innovation in Action: Academic Plan 2021-2026 - Aligning academic objectives with several goals in the Saskatchewan Growth Plan and Leading the Rise: Strategic Plan 2020-2025, ensuring programming is accessible, responsive, sustainable, accountable and of high quality.

**Advancement capacity building –** Ensuring meaningful opportunities for the alumni community and other stakeholders to engage in the life of the institution, building a diverse network of support for strategic institutional priorities.

**Campus modernization –** Enhancing scheduling policies, improving the visibility and effectiveness of wayfinding, and increasing the flexibility and utilization of campus space.

**Digitization and integration of processes and services –** Moving processes to a paperless environment, increasing data driven decision making and increasing digital access to information.

**Enhanced employee support and development –** Supporting work-from-home, development opportunities for faculty and staff, continued implementation of wellness across the dimensions of mind, body, community and life, and enhanced equity, diversity and inclusion resources, training and processes.

**Information Technology Services (ITS) strategy and governance –** Enhancing IT and data governance, technology modernization and automation program.

**Infrastructure –** A new Saskatoon campus remains Saskatchewan Polytechnic's number one infrastructure priority. Key infrastructure projects, including the Moose Jaw mezzanine renovation, are underway.

**School of Continuing Education –** Creating additional pathways and offerings outside of traditional core-funded programming to engage learners at all stages of life and building partnerships within and beyond Saskatchewan Polytechnic.

**Strategy, governance, communication and business process modernization –** Enhancing organizational capacity to support institutional projects, governance, risk management and internal communications.

# New programs 2022–2023

Agriculture and Food Production Diploma	Autism Spectrum Disorder (ASD) Certificate of Achievement	Cloud Computing and Block Chain Post-Graduate Certificate	Construction Management Advanced Certificate	Entrepreneurship Post-Graduate Certificate	Hospitality & Tourism Management Post-Graduate Certificate	Leadership for Safety Professionals Applied Certificate
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# Financial highlights 2022–2023

Combined operating and capital expenses are projected to exceed revenues by \$1.417 million which will be supported by drawing on the institution's unrestricted operating surplus. This strategic surplus will be utilized to reach a balanced budget by 2024–2025.

Operating revenues	\$ 289.723M
Operating expenses	(286.698M)
Capital expenses	(4.442M)
Net	\$ (1.417M)

2022–2023 Operating Revenues (in thousands of dollars) Sales Other \$10,405 \$4,301 4% 1% Tuition and fees \$77.377 27% Provincial base grant revenue \$138.957 48% Non-base grants and contracts \$25,460 9% Provincial / accommodations grant \$33,223 11%

#### 2022–2023 Operating Expenses (in thousands of dollars) Other\* Cost of Scholarship goods sold \$6,018 and awards \$5.676 2% \$1.538 0% 2% Facilities \$34,573 12% Operational Salaries and benefits supplies \$202 890 \$36,003 13% 71%

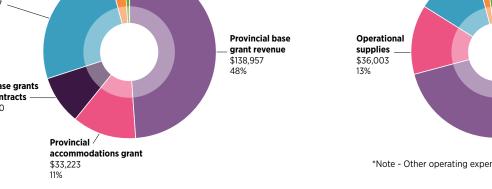
\*Note - Other operating expenses excludes amortization

# Sustainability measures new and ongoing

Saskatchewan Polytechnic regularly reviews operations to remain focused on the future and to inspire success in every learning journey. The ability to be nimble, adapt to changing labour market conditions and anticipate the future is critical to sustaining the institution's success.

- **Business travel reductions**
- Continuous improvement
- Corporate agreement support
- Data-driven decision making

- **Program review**
- Printing reduction
- Sector collaboration
- Technology modernization





## Moose Jaw Campus

Saskatchewan St and 6th Ave NW PO Box 1420 Moose Jaw SK S6H 4R4

## **Prince Albert Campus**

1100-15th St E Prince Albert SK S6V 7S4

## **Regina Campus**

4500 Wascana Pky PO Box 556 Regina SK S4P 3A3

### Saskatoon Campus

1130 Idylwyld Dr N PO Box 1520 Saskatoon SK S7K 3R5

## **Administrative Offices**

400-119 4th Ave S Saskatoon SK S7K 5X2 1-866-467-4278

## saskpolytech.ca