

**2024-25 SASKATCHEWAN POLYTECHNIC FEE SCHEDULE**  
**Effective July 1, 2024**

**SECTION A – Application, Administrative, Tuition, Program and Service Fees**

**1.0 Application Fees**

A non-refundable application fee must be submitted with each application for admission into a Saskatchewan Polytechnic program:

- Domestic applications:
    - submitted online (reduced rate) ..... \$80.00
    - submitted on paper..... \$100.00
  - International application submitted online..... \$150.00
  - Saskatchewan Collaborative Bachelor of Science in Nursing (SCBScN) .....\$100.00\*\*
- \*\*based on University of Regina fee structure

Programs delivered through a regional college, Gabriel Dumont Institute, Skills Training and Basic Education are exempt from Saskatchewan Polytechnic application fees.

**2.0 Administrative Fees**

- Non-refundable administrative fee (including continuing education/extension)<sup>1</sup>.....\$2.00 per credit unit
- Continuing education/extension, home study, televised and online course withdrawal fee withheld from students who withdraw after the posted deadline:  
.....\$100.00 per credit course
- Co-op withdrawal fee for co-op programs in the Faculty of Technology and Skilled Trades  
..... \$125.00
- Co-op withdrawal fee for co-op work terms in the Faculty of Business and Management and Faculty of Digital Innovation and Lifelong Learning.....50% refund for the first semester of a work term if student withdraws by October 31, February 28 or 29 and May 31. Monies paid for subsequent co-op semesters will be fully refunded upon withdrawal. No refund for the first semester of a work term if withdrawal notification is received **after** the aforementioned dates.
- Domestic student tuition deposit switch fee (after first switch) (except SCBScN)..... \$250.00
- International student tuition deposit switch fee – 59 to 30 days before program start (except SCBScN) ..... \$500.00
- International student tuition deposit switch fee – 29 days before program start up to and including fifth scheduled day of program (except SCBScN) ..... \$1,000.00

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<sup>1</sup> Basic Education programs and Skills Training programs are exempt. Includes unclassified students permitted by the program head to register in base program.

### 3.0 Tuition Deposits and Tuition Fees

During the admission process, a deposit toward tuition is required (within 30 days of acceptance or sooner if within 30 days of start of classes) to confirm applicants<sup>1</sup> acceptance of admission offer:

- Tuition deposit for domestic applicants (not applicable to Skills Training)..... \$600.00
- Tuition deposit for international applicants ..... \$10,000.00
- Tuition deposit for international applicants in subsequent program.....\$2,500.00
- Tuition deposit for international applicants to bundled programs .....\$10,000.00
  - .....Assessed at: program one .....\$7,500.00
  - program two.....\$2,500.00
- John Deere Ag Tech Apprenticeship Level 1 and Level 3 ..... \$2,100.00
- Tuition deposit for credit extension courses<sup>2</sup> ..... \$100.00 per course

Students are generally assessed tuition fees at a per credit unit rate:

- Collaborative Programs:
  - University of Regina tuition:
    - Saskatchewan Collaborative Bachelor of Science in Nursing (SCBScN)
    - Collaborative Nurse Practitioner Program (CNPP)
  - University of Saskatchewan tuition:
    - Bachelor of Science in Dental Therapy
- Standard Core-funded and Skills Training programs ..... \$96.55 per credit unit
- International student tuition ..... See Website
- Applied Management (Bachelor Degree) ..... \$283.45 per credit unit
- Construction Management (Bachelor Degree) ..... \$283.45 per credit unit
- Dental Hygiene ..... \$127.30 per credit unit
- Medical Radiologic Technology ..... \$127.10 per credit unit
- Power Engineering Technology ..... \$101.00 per credit unit
- Practical Nursing ..... \$110.85 per credit unit
- Psychiatric Nursing (Bachelor Degree) ..... \$283.45 per credit unit
- Psychiatric Nursing (Advanced Diploma) ..... \$110.85 per credit unit
- Co-operative Education work terms Domestic: .....\$897.50 per work term
  - .....International: .....\$1,405.95 per work term
- Work experience courses ..... Rate x 3 credit units
- PLAR assessment fee.....See Section D
- Extension to study time..... Rate x 2 credit units per week or part week
- English for Academic Purposes (EAP) Tuition..... \$1,500.00 per level
- English for Academic Purposes (EAP) Deposit plus post-secondary deposit.
  - .....\$10,000.00
- Domestic Educational Tours .....See Website

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<sup>1</sup> Basic Education programs and Skills Training programs are exempt. Includes unclassified students permitted by the program head to register in base program.

<sup>2</sup> Only permitted for students waiting for student loan or sponsorship funding. Refundable if funding is denied. Proof must be provided before the withdrawal deadline (see 3.3 of Tuition and Fees Procedures document)

Other tuition fees are set and published independent of this fee schedule which does not cover:

- Continuing education/extension programs and courses
- Revenue-generating programs and courses
- Online programs and courses

All tuition and fees are listed by program in the campus-specific tuition and fees schedules located on our website.

## 4.0 Program Fees

### 4.1 Learning Support Fee

A learning support fee is paid by all students.<sup>3</sup> This fee is \$1.75 per credit unit. This fee covers costs associated with supporting learning, whether remotely or in-person.

### 4.2 Applied Learning/Lab Fee

The applied learning/lab fee is assessed on all programs with a laboratory component.<sup>3</sup> The applied learning/lab fee includes costs associated with consumable and non-consumable resources associated with the development and implementation of the offering. See Section B for program related fees.

### 4.3 Camp and Conference Fees

Camp and conference fees are charged for transportation, lodging, and food for these events. See Section C for camp and conference fees.

### 4.4 Technology Fee (Information Technology Services & Learning Technologies)

A technology fee is charged for providing learning supports, mobile and other types of connectivity on- and off-campus to access program and course learning and assessment materials.

- Students will be assessed a Saskatchewan Polytechnic-wide technology fee.
- This fee is \$2.50 per credit unit for all credit courses (including continuing education/extension; excluding Basic Education and apprenticeship).

### 4.5 Exemptions

Students in Basic Education, SCBScN and revenue-generating programs are generally exempt from program fees.

## 5.0 Service Fees

- Audit (non-refundable) ..... 75% of tuition
- Canadian Language Benchmark Assessment (CLBA) and CLBA Transcript (non-refundable) ..... \$250.00
- Continuing Education/Extension Deferred Exam..... \$50.00

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<sup>3</sup> Includes unclassified students permitted by the program head to register in base program.

- Duplicate completion document (certificate, diploma, degree, etc.) ..... \$30.00
  - Duplicate student identification..... \$15.00
  - Duplicate TLR and/or PART card..... \$15.00
  - Freedom of Information Requests:
    - i) Applications..... \$20.00
    - ii) Processing (first hour free – fee payable thereafter) ..... \$30.00 per hour
  - Grade/student appeal..... \$30.00
  - Application for Graduation..... \$80.00<sup>4</sup>
  - Assessment Fee ..... \$80.00<sup>5</sup>
  - Late payment of tuition or fees ..... the greater of \$100.00 or 1% per month
  - Non-sufficient Funds (NSF)..... \$25.00
  - Credit card chargeback fee ..... \$25.00
  - The fees and rates for Proctoring of non-Saskatchewan Polytechnic examinations (individuals and groups) can be found online on the Saskatchewan Polytechnic Testing Services website.
  - Wellness Service Fee ..... \$25.00 per semester
    - \*\*up to a maximum fee of \$50.00 per academic year
    - \*\*\*non-semesterized programs greater than 20 weeks will be charged for 2 semesters
- Wellness Service Fee was Effective as of July 1, 2023

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<sup>4</sup> For students not admitted to program.

<sup>5</sup> Fee for prospective students or organizations who request an assessment to a Sask Polytech program without an application.

**SECTION B - APPLIED LEARNING, LAB AND RELATED FEES**  
**As per Section A, 4.2**

**1.0 Business**

All core-funded programs, and all full-time revenue-generating International cohort programs, will charge \$3.50 per credit unit.

**1.0 Construction**

All core-funded programs, and all full-time revenue-generating International cohort programs, will charge \$3.50 per credit unit. The following are exceptions.

- Architectural Technologies.....\$2.75 per credit  
*(\$250.00 software fee + \$150.00 Fee for each Course BLDG 301 & CNST 234 in Semester 5 Interior Design)*

The following programs will charge a \$250.00 Technology & Software Fee:

- Bachelor of Construction Management
- Building Systems Technician
- Carpentry
- Electrician
- Refrigeration & Air Conditioning

**2.0 Health Sciences**

2.1 All core-funded certificate and diploma programs will charge \$2.50 per credit unit. The following are exceptions:

- Advanced Care Paramedic Year 1 ..... \$741.00  
*(\$225.00 lab fee + \$180.00 digital competency tracking fee + \$210.00 difficult airway course + \$85.00 ACLS hybrid fee + \$41.00 BLS hybrid fee)*  
*\*Contact the Program for the current mandatory uniform fee*
- Advanced Care Paramedic Year 2 ..... \$683.00  
*(\$250.00 lab fee + \$85.00 PALS hybrid fee + \$60.00 digital competency tracking fee + \$200.00 LEAP + \$48.00 GPA hybrid fee + \$40.00 ITLS certificate fee)*
- Combined Laboratory and X-ray Technology Year 1 ..... \$250.00  
*(\$250.00 lab fee)*
- Combined Laboratory and X-ray Technology Year 2 ..... \$250.00  
*(\$200.00 lab fee + \$50.00 tech resource fee)*
- Combined Laboratory and X-ray Technology Year 3 ..... \$60.00  
*(\$60.00 PDA fee)*
- Dental Assisting..... \$480.00  
*(\$300.00 Dental Clinic fee + \$60.00 per semester PDA fee x 3 semesters)*
- Dental Hygiene Year 1 – standardized lab fee

- Dental Hygiene Year 2 ..... \$480.00  
(*\$300.00 Dental Clinic fee + \$60.00 per semester PDA fee x 3 semesters*)
- Dental Hygiene Year 3 ..... \$480.00  
(*\$300.00 Dental Clinic fee + \$60.00 per semester PDA fee x 3 semesters*)
- Health Information Management Year 1 – Fall Semester ..... \$230.00  
(*\$155.00 lab fee + \$75.00 for EHRGo software hosting fee*)
- Health Information Management Year 1 Winter Semester ..... \$230.00  
(*\$155.00 lab fee + \$75.00 for EHRGo software hosting fee*)
- Health Information Management Year 2 – Fall Semester ..... \$155.00  
(*\$155.00 lab fee*)
- Health Information Management Year 2 – Winter Semester ..... \$355.00  
(*\$120.00 lab fee + \$160.00 3M software hosting fees + \$75.00 for EHRGo software hosting fee*)
- Medical Laboratory Technology Year 1 ..... \$390.00  
(*\$110.00 lab fee x 3 semesters + \$60.00 PDA x 1 semester*)
- Medical Laboratory Technology Year 2 ..... \$420.00  
(*\$140.00 lab fee x 3 semesters*)
- Medical Laboratory Technology Year 3 ..... \$60.00  
(*\$60.00 per semester PDA fee x 1 semester*)
- Medical Radiologic Technology Year 1 ..... \$450.00  
(*\$350.00 lab fee + \$100.00 tech resource fee*)
- Medical Radiologic Technology Year 2 ..... \$220.00  
(*\$100.00 lab fee x 1 semester + \$60.00 PDA fee x 2 semester*)
- Medical Radiologic Technology Year 3 ..... \$60.00  
(*\$60.00 PDA fee x 1 semester*)
- Mental Health and Addictions Counselling Year 1 ..... \$450.00  
(*\$300.00 residency fee + \$150.00 ASIST certification*)
- Mental Health and Addictions Counselling Year 2 ..... \$550.00  
(*\$300.00 residency fee and \$250.00 Mental Health First Aid training fee*)
- Pharmacy Technician Year 1 ..... \$400.00  
(*\$250.00 pharmaceutical supply fee and \$150.00 computer software fee*)
- Pharmacy Technician Year 2 ..... \$475.00  
(*\$325.00 pharmaceutical supply fee and \$150.00 computer software fee*)
- Primary Care Paramedic ..... \$773.00  
(*\$350.00 lab fee + \$58.00 certificate fee + \$60.00 per semester PDA fee x 4 semesters + \$125.00 GPA online and BLS hybrid + ITLS hybrid*)  
\*Contact the Program for the current mandatory uniform fee

- Veterinary Technology Year 1 ..... \$435.00  
*(\$175.00 lab fee + \$120.00 immunization fee + \$30.00 per semester animal usage fee x 4 semesters + \$20.00 WCVM lab fee)*
- Veterinary Technology Year 2 ..... \$615.00  
*(\$175.00 lab fee + semester 3 \$30.00 animal usage fee + semester 5 & 6 \$240.00 animal usage fee + \$70.00 pharmaceutical supply fee + \$100.00 WCVM lab fee)*

2.2 The following programs will not be assessed lab fees:

- Therapeutic Recreation Years 1 and 2

2.3 All applied certificate programs will charge \$2.50 per credit unit.

### 3.0 Hospitality and Tourism

3.1 All core-funded programs and International cohorts will charge \$2.25 per credit unit. The following are exceptions:

- Culinary Arts.....\$6.00 per credit
- Food and Nutrition Management Year 1 .....\$6.00 per credit
- Health Care Cook.....\$6.00 per credit
- Hotel and Restaurant Management Year 1.....\$6.00 per credit

3.2 The following programs will not be assessed lab fees:

- Food and Nutrition Management Year 2
- Hotel and Restaurant Management Year 2
- Recreation and Community Development Year 1

### 4.0 Human Services and Community Safety

4.1 All core-funded programs and International cohorts will charge \$2.25 per credit unit.

4.2 The following programs will not be assessed lab fees:

- Justice Studies Years 1 and 2
- Disability Support Professional
- Educational Assistant
- Funeral Director
- Security Officer
- Victim Services Coordination
- Child and Youth Care certificate and diploma

### 5.0 Information and Communications Technology

All programs will charge \$3.50 per credit unit. In addition, the following program has additional materials fees:

- Computer Automated Systems Technology Semester 2..... \$250.00

- Computer Automated Systems Technology Semester 3..... \$300.00
- Computer Engineering Technology ..... \$250.00

## 6.0 Mining, Manufacturing and Engineering Technologies

All core-funded programs will charge \$2.50 per credit unit.

The following programs will charge a \$250.00 Technology & Software Fee:

### **Moose Jaw:**

- Engineering Design and Drafting Technology
- Electrical Engineering Technology
- Instrumentation Engineering Technology
- Welding

### **Prince Albert:**

- Industrial Mechanics
- Welding

### **Regina:**

- Fabricator - Welder
- Innovative Manufacturing
- Machinist
- Welding

### **Saskatoon:**

- Design and Manufacturing Engineering Technology
- Electronic Systems Engineering Technology
- Fabricator - Welder
- Industrial Mechanics
- Machinist
- Mechanical Engineering Technology
- Mining Engineering Technology
- Power Engineering Technology
- Welding

## 7.0 Agriculture, Natural Resources and Sustainability

All core-funded programs will charge \$2.50 per credit unit. The following are exceptions:

- BioScience Technology Year 1..... \$20.00  
(*\$20.00 animal usage fee*)

The following programs will charge a \$250.00 Technology & Software Fee:

### **Moose Jaw:**

- Agriculture and Food Production Technology
- Civil Engineering Technologies
- Environmental Engineering Technology



**Prince Albert:**

- Geographic Information Science
- Integrated Resource Management
- Resource and Environmental Law

**Saskatoon:**

- Agriculture Equipment Technician
- BioScience Technology
- Chemical Technology

**8.0 Nursing**

8.1 The following programs will charge \$2.50 per credit unit:

- Perioperative Nursing/LPN – standardized lab fee
- Perioperative Nursing/RN – standardized lab fee

Other fees as follows:

- Continuing Care Assistant ..... \$95.00  
*(\$95.00 lab kit fee)*
- Practical Nursing Year 1 ..... \$250.00  
*(\$250.00 lab fee)*
- Practical Nursing Year 2 ..... \$250.00  
*(\$250.00 lab fee)*
- Psychiatric Nursing Year 1 ..... \$250.00  
*(\$250.00 lab fee)*
- Psychiatric Nursing Year 2 ..... \$250.00  
*(\$250.00 lab fee)*
- Bachelor of Psychiatric Nursing Degree Completion Program – standardized lab fee

8.2 The following programs are exempt from lab fees:

- Saskatchewan Collaborative Bachelor of Science in Nursing (SCBScN)  
– Years 1, 2, 3 and 4
- Collaborative Nurse Practitioner Program (CNPP)

**9.0 Transportation**

All core-funded programs, and all full-time revenue-generating International cohort programs, will charge \$3.50 per credit unit, except Commercial Pilot.

- Commercial Pilot Year 1 ..... \$100.00  
*(Flight Simulator Lab fee)*

- Commercial Pilot Year 1 ..... \$19,950.00  
*(Private Pilot's License training fee)*
- Commercial Pilot Year 2 ..... \$500.00  
*(Flight Simulator Lab fee)*
- Commercial Pilot Year 2 ..... \$45,000.00  
*(Private Pilot's training fee)*

The following programs will charge a \$250.00 Technology & Software Fee:

- Autobody Technician
- Automotive Service Technician
- Commercial Pilot
- Heavy Equipment Truck & Transport Technician
- Parts Management Technician

**SECTION C - CAMP AND CONFERENCE FEES**  
**As per Section A, 4.3**

**1.0 Health Sciences**

Mental Health and Addictions Counselling Year 1 .....	\$175.00
Mental Health and Addictions Counselling Year 2 .....	\$175.00

**2.0 Hospitality and Tourism**

Culinary Arts Year 1.....	\$55.00
Food and Nutrition Management Year 1 .....	\$285.00
Food and Nutrition Management Year 2 .....	\$230.00
Hotel and Restaurant Management Year 1 .....	\$100.00
Hotel and Restaurant Management Year 2 .....	\$175.00
Recreation and Tourism Management Year 1 .....	\$365.00
Recreation and Tourism Management Year 2 .....	CAMP 280.....\$750.00
Recreation and Tourism Management Year 2 .....	CAMP 281.....\$750.00
Recreation and Tourism Management Year 2.....	Conference.....\$450.00
Retail Meat Specialist .....	\$25.00
HTM Post Graduate Certificate .....	\$560.00

**3.0 Human Services and Community Safety**

Esthetician .....	\$250.00
Hairstylist .....	\$250.00

**4.0 Mining, Manufacturing and Engineering Technologies**

Mining Engineering Technology Year 1 Semester 3.....	CAMP 105 .....	\$30.00
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**5.0 Agriculture, Natural Resources and Sustainability**

Civil Engineering Technologies: Water Resources Year 2 Semester 4 .....	CAMP 226 ...	\$700.00
Environmental Engineering Technology Year 3 Semester 4 .....	CAMP 204 .....	\$40.00
Environmental Engineering Technology Year 3 Semester 4 .....	CAMP 205 ...	\$485.00
Integrated Resource Management Year 1 .....	CAMP 102 ...	\$237.00
.....	CAMP 305 ...	\$237.00
Integrated Resource Management Year 2 .....	CAMP 412 ...	\$377.00
.....	CAMP 415 ...	\$232.00
.....	CAMP 416 ...	\$377.00
.....	FISH 403 ...	\$137.00
Resource and Environmental Law Year 1 .....	CAMP 102 ...	\$237.00
.....	CAMP 305 ...	\$237.00
.....	FTNS 101....	\$155.00
Resource and Environmental Law Year 2 .....	CAMP 402 ...	\$580.00
.....	CAMP 413 ...	\$377.00
.....	RLAW 200 ...	\$310.00
.....	ENVR 402.....	\$98.00

**6.0 Nursing**

Psychiatric Nursing Year 2..... \$35.00

**7.0 Construction**

Architectural Technologies HISTORY Course..... \$2,500.00

## **SECTION D - PRIOR LEARNING ASSESSMENT AND RECOGNITION FEES**

The fee for each course assessment will be 75% of the course tuition fee that the student would have otherwise paid. Fees may be reduced or waived in exceptional circumstances when approved by the academic chair for the program. If the PLAR attempt is unsuccessful, 25% of the PLAR fee will be charged as an administrative fee and the remainder will be applied to the student's future tuition.

## SECTION E - STUDENTS' ASSOCIATION FEES

**1.0 Students enrolled in Post-Secondary Programs** (*Includes continuing education/extension daytime programs and credit Skills Training*) will be assessed fees as follows:

Credential	Annually	
	SA Fee	Infrastructure Fee
Certificate*	\$160.00	\$40.00
Diploma*	\$160.00	\$40.00
Advanced Diploma*	\$160.00	\$40.00
Bachelor Degree*	\$160.00	\$40.00
Post-Graduate Certificate*	\$160.00	\$40.00
*Students returning to complete one semester	\$80.00	\$20.00
Advanced Certificate	\$80.00	\$20.00
Applied Certificate	\$80.00	\$20.00
Apprenticeship**	\$40.00	\$10.00
Certificate of Achievement	\$40.00	\$10.00

**Note:** Students returning to complete a program, taking one course, will not be assessed the health and dental plan fee. Students may choose to opt in at the SPSA Office.

\*\*Apprentice learners are responsible for separate payment of these fees.

### **2.0 Literacy and Adult Basic Education (LAE) Programs**

- On-campus fee per seat per year..... \$160.00

### **3.0 Continuing Education/Extension Evening/Distance Learning/Online Delivery Programs or Courses**

- Per training day..... \$0.35

### **4.0 Saskatchewan Collaborative Bachelor of Science in Nursing (SCBScN)/Collaborative Nurse Practitioner (CNPP)**

The amount is set in collaboration with the University of Regina Students' Union (URSU). Students' Association fees for SCBScN and CNPP are collected by the University of Regina and transferred to the Saskatchewan Polytechnic Students' Association through the URSU.

### **5.0 Health and Dental Plans**

Students enrolled in on-campus programs of 12 weeks or more in length will be assessed a \$280.00 combined Health and Dental Plan fee for twelve months of coverage (excluding SCBScN, CNPP and LAE Programs). You may opt out of this fee by providing proof of existing coverage within 30 days of your program start date.

## **6.0 Emergency Student Medical/Emergency Repatriation and Transportation Coverage**

International students will be assessed this fee to cover any unforeseen emergency medical expenses that are not covered when facing an emergent medical occurrence while travelling to or studying at Sask Polytech. The first 30 days' coverage provides a bridge to medical care while students have their application processed for the Saskatchewan Provincial Health Services. The Plan also provides benefits not covered by the Canadian healthcare system, such as repatriation and family transportation to bedside (when applicable) for new and continuing students.

First Year - \$150.00 (Medical Emergency Travel and Repatriation & Emergency Transportation)

Subsequent years - \$72.00 (Repatriation & Emergency Transportation Only)

You may opt-out of this Plan by providing proof of existing coverage within 10 days of the effective date of the Plan.