

Policy Name	Student Excellence in Academic Achievement and Dean's Honour List		
Policy #	#1216	Category	Student Services
Policy Sponsor	Associate Vice President, Student Services	Previous Revision Date	June 3, 2015
Policy Approved by	President & CEO	Revision Date	November 14, 2018
Procedures Approved by	Provost & Vice President, Academic	Review Date	See Policy Review Schedule or As Required

See the related [POLICY](#).

PROCEDURES

1.0 Dean's Honour List

1.1 General Eligibility

To be eligible for the Dean's Honour List all students must:

- be enrolled in a Saskatchewan Polytechnic applied certificate, certificate, advanced certificate, diploma, advanced diploma, degree, post graduate certificate base program or Adult 12 program. (See *Program/Course Completion Credentials 114* policy for definitions for each credential)
- maintain good academic standing with no record of academic misconduct or non-academic misconduct while in the program; for non-academic misconduct, eligibility will be determined by the Dean
- have no outstanding financial obligation to the institution
- maintain a minimum course load in their program as follows:
 - Students enrolled in a full- or part-time base program must carry at least 60% of a full course load in a semester.
 - Students with a verified disability who carry a 40% or greater course load because of the disability are eligible for the Dean's Honour List.
 - Students in Adult 12 must complete a minimum of four courses in the program.

1.2 Degrees and Diplomas Eligibility Criteria

- The Dean's Honour List will be established each academic year for students enrolled in diploma, advanced diploma and degree base programs to officially recognize excellence in achievement.

- To be eligible for the Dean's Honour List in any academic year, the student must attain a Grade Point Average (GPA) of 85% or higher for that year. (See *Grading System and Student Promotion 1208* policy for grade point averages definitions and their calculations).
- While field placements and clinical education courses are not included in a GPA calculation, students must also pass field placements or clinical practice education courses for the year being recognized.

1.3 Certificates and Adult 12 Eligibility Criteria

- Students registered in applied certificate, certificate, advanced certificate, post graduate certificate base programs or Adult 12 may be eligible for recognition on the Dean's Honour List upon completion of the full program.
- To be eligible to be named to the Dean's Honour List, the student must attain a program Grade Point Average (GPA) of 85% or higher.

1.4 Acknowledgement

- A personal letter of recognition and commendation will be sent from the program dean to each student who qualifies for the Dean's Honour List at the end of the year or program, as applicable.

2.0 Excellence in Student Academic Achievement for Graduation

- 2.1 Students who graduate from a Saskatchewan Polytechnic credentialed program (excluding certificate of achievement) with a cumulative GPA of 90 to 100 percent will be recognized **with great distinction**.
- 2.2 Students who graduate from a Saskatchewan Polytechnic credentialed program (excluding certificate of achievement) with a cumulative GPA of 85 to 89.99 percent will be recognized **with distinction**.
- 2.3 Recognition of excellence in student academic achievement will be noted on students' transcripts and on official graduation credentials. Students will also receive a personal letter of recognition and commendation from the dean.