



Policy Name	<b>Board Authorities Grid</b>		
Policy #	<b>504a-G</b>	Category	<b>General Administration</b>
Policy Sponsor	<b>Senior Management Council</b>	Previous Revision Date	<b>June 20, 2019</b>
Policy Approved by	<b>Board of Directors</b>	Current Issue Date	<b>June 18, 2020</b>
Procedures Approved by	<b>Board of Directors</b>	Revision Date	<b>See Policy Review Date or as Required</b>

See the related [POLICY](#).

### PROCEDURES

The Board of Directors retains responsibility for authorizing the following activities:

- 1) Saskatchewan Polytechnic-wide policies for which the Board has retained responsibility.
- 2) Recruiting, negotiating and executing employment contracts, and approving expense reimbursements for the President & CEO.
- 3) Annual multi-year business plan.
- 4) Ratification of collective agreements.
- 5) The following contracts, agreements and expenditures<sup>1</sup>:
  - 5.1 Purchasing and purchasing contracts, within budget, greater than \$2.5 million.
  - 5.2 Facility/capital projects, funded through approved capital budget, greater than \$2.5 million.
  - 5.3 Facility/capital projects, unplanned, unbudgeted, or revised budgets greater than \$1 million.
  - 5.4 Revenue agreements greater than \$2.5 million<sup>2</sup>
  - 5.5 Acquisition of Information Technology Hardware and Software Solutions (excluding devices acquired via Evergreen), greater than \$2.5 million.
  - 5.6 Fundraising campaigns and projects greater than \$2.5 million.
  - 5.7 Research agreements where the total value of the contract is greater than \$2.5 million.
- 6) Real property purchases and disposals, including financing (in accordance with *The Saskatchewan Polytechnic Act*).
- 7) Borrowing money for and on behalf of Saskatchewan Polytechnic (in accordance with *The Saskatchewan Polytechnic Act*).

<sup>1</sup> Thresholds in the Board Authorities Grid procedures are reviewed in keeping with the policy review cycle – every three years. Thresholds are arrived at according to an appraisal of risk and governance best practices to ensure efficient decision-making and effective stewardship of resources.

<sup>2</sup> The apprenticeship and English language training (LINC) agreements do not require Board approval based on previous Board motions.

- 8) Authorization of transfers to and from reserves.
- 9) Confirming the selection of legal counsel of record, auditors, and insurance providers.
- 10) Approval of non-audit services performed by the external auditor.