



SUBJECT: Use of Copyrighted Materials	CATEGORY: Academic Programming	NO. 117
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PREAMBLE

SIAST acknowledges that copyright exists upon the creation of any original expression of ideas, regardless of format - print, digital, graphical, audio or video - in which such expression occurs and respects Canadian and International laws and agreements regarding the use of copyrighted works. The purpose of this policy is to ensure compliance with the Canadian Copyright Act and to reduce risk to SIAST that could result from copyright infringement.

This policy is limited to the use of copyrighted materials by members of the SIAST community.¹ Excluded from the scope of this policy are matters relating to SIAST's ownership of copyright, patents and trademarks.

POLICY

Copyrighted materials, regardless of format, reproduced and used by the SIAST community must comply with the Canadian Copyright Act. The fair dealing provision in the Copyright Act permits use of a copyright-protected work without permission from the copyright owner or the payment of copyright royalties. Fair dealing allows limited copying of works for the purposes of education, private study, research, criticism, review, parody, satire, or news reporting and provides for some educational uses of copyrighted material at SIAST.

SIAST will facilitate legitimate academic use of copyrighted materials and will regularly inform SIAST employees and students of copyright law through SIAST policy and program operating procedures. All SIAST employees are required to comply with Canadian copyright law.

RELATED POLICIES/DOCUMENTS

Policy 109 Intellectual Property
Policy 1101 Applied Research Integrity
SIAST Academic Bargaining Unit Collective Agreement

¹ Also see SIAST collective agreement article 26 and SIAST Intellectual Property policy 109 for related information.

Approved by: President & CEO	Sponsored by: Associate Vice President, Academic and Research	Current Issue Date: May 6, 2014	Page 1 of 2 #117
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SIAST Program Operating Procedures (POP) Manual:

- SIAST copying guidelines
- SIAST fair dealing guidelines

APPLICABLE LEGISLATION OR REGULATIONS

The *Canadian Copyright Act*

AMENDMENT HISTORY

1. Original issue date: October 30, 1992
2. Revision dates: April 26, 1996
3. Revision dates: March 14, 2000
4. Revision dates: February 8, 2006
5. Revision dates: August 10, 2010
6. Revision dates: May 6, 2014
7. Scheduled review date: May 6, 2019

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