POLICY STATEMENT

Policy Name	**Program Advisory Committees**		
Policy #	**112**	Category	**Academic**
Policy Sponsor	**Special Advisor to the Provost**	Previous Revision Date	**November 2014**
Policy Approved by	**President & CEO**	Issue or Revision Date	**June 18, 2018**
Procedures Approved by	**Provost and Vice President, Academic**	Review Date	**June 2023**

See the related PROCEDURES.

PURPOSE

The purpose of this policy is to describe the governance and administration of Program Advisory Committees at Saskatchewan Polytechnic.

GUIDING PRINCIPLES

The following principles guide Saskatchewan Polytechnic in creating and overseeing Program Advisory Committees:

1. The communities that Saskatchewan Polytechnic serves play a vital role in high-quality program development and continued program relevance and excellence;
2. Direct community involvement is characterized by valuing external expertise and input and by a commitment to engage external stakeholders through a variety of forums, both formally and informally;

POLICY

1. A Program Advisory Committees (PAC) shall be established for each certificate, post-graduate certificate, diploma, advanced diploma and degree programs offered by Saskatchewan Polytechnic (advisory committees are optional for applied certificate and advanced certificate programs).

2. Program Advisory Committees at Saskatchewan Polytechnic will provide advice, recommendations and guidance to assist in ensuring program quality, relevance and currency.

3. Program Advisory Committees will meet at a minimum of once per academic year.

DEFINITIONS

Credential: A credential is awarded for successful completion of a credit program. The successful student receives a parchment that specifies the credential received. For additional information about our credentials, see Credentials policy # 114.

Program: A program is a defined set of credit courses and other requirements leading to a credential in a specific field of study. Definitions and requirements of program credentials are contained in the Credential Qualification Framework available in the Saskatchewan Polytechnic Program Operating Procedures manual.

Credit course: A credit course is a defined set of learning outcomes, related learning activities and assessment that has credit units assigned.

RELATED POLICIES/DOCUMENTS

Policy 114: Credentials
Credentials Qualifications Framework
Policy 101: Academic Authorities Grid