



POLICY STATEMENT

Policy Name	Changes to Saskatchewan Polytechnic Admission Requirements and Selection Criteria		
Policy #	104	Category	Student Services
Policy Sponsor	Associate Vice-President, Student Services	Previous Revision Date	November 4, 2013
Policy Approved by	President & CEO	Issue or Revision Date	November 5, 2021
Procedures Approved by	Provost & Vice-President, Academic	Review Date	November 2026

See the related [PROCEDURES](#).

PURPOSE

The purpose of this policy is to govern the lead-time for changes to Saskatchewan Polytechnic admission requirements and selection criteria.

SCOPE

This policy applies to all academic programs offered through Saskatchewan Polytechnic.

GUIDING PRINCIPLES

In considering revisions to admission requirements and selection criteria, Saskatchewan Polytechnic is committed to the following:

1. Providing sufficient notice to communicate any changes that will impact applicants;
2. Providing adequate time for applicants to complete new requirements without an unnecessary delay of their application for admission; and
3. Providing reasonable assurance that the admission requirements and selection criteria will support the success of applicants admitted to Saskatchewan Polytechnic programs.

POLICY

1. Changes to admission requirements and selection criteria require a minimum of one academic year notice and are subject to the Saskatchewan Polytechnic Academic Authorities Grid (101) approval process.
2. Where proposed revision(s) would effectively remove barriers to access, Academic Council, in consultation with the Director of Enrolment Services and Registrar, may make an exception to the standard of one academic year.
3. This policy applies to Saskatchewan Polytechnic applied certificate, certificate, advanced certificate, post-graduate certificate, diploma and degree programs.

RELATED POLICIES/DOCUMENTS

- Policy 101 Academic Authorities Grid
- Policy 705 Education and Employment Equity
- Policy 1217 Admissions