

## Medical Diagnostics Programs Selection Process Guide for Applicants **Career Investigation Report Scoring Rubric**

The following rubric will be used to determine the score for your Career Investigation Report. Use this rubric to clearly understand the expectations of your Career Investigation Report. The maximum number of points possible for the Career Investigation Report is 30 points.

<b>Goal: To articulate knowledge and understanding of the profession.</b>			
<b>Criteria</b>	<b>Exceeds Expectations 5 Points</b>	<b>Meets Expectations 3 Points</b>	<b>Below Expectations 1 Point</b>
Attributes  5	- Fully describes attributes they possess <b>and</b> what would make them an asset to the profession.	- Describes attributes they possess or what would make them an asset to the profession.	- Does not describe attributes they possess and how they would make them an asset to the profession.
Required Information  10	- Includes 90% to 100% of the required information outlined under Applicant's Guidelines for Composition.	- Includes 60% to 89% of the required information outlined under Applicant's Guidelines for Composition.	- Includes less than 60% of the required information outlined under Applicant's Guidelines for Composition.
Format  5	Includes all 5 format content: <ul style="list-style-type: none"> <li>• 4 pages total (1 cover page, 2 pages content, 1 reference page)</li> <li>• double spaced</li> <li>• 1" margins</li> <li>• Arial font, size 11</li> <li>• Microsoft Word format</li> </ul> All resources are clearly referenced	Includes some (3-4) format content: <ul style="list-style-type: none"> <li>• 4 pages total (1 cover page, 2 pages content, 1 reference page)</li> <li>• double spaced</li> <li>• 1" margins</li> <li>• Arial font, size 11</li> <li>• Microsoft Word format</li> </ul> All resources are cited	Includes <3 format content: <ul style="list-style-type: none"> <li>• 4 pages total (1 cover page, 2 pages content, 1 reference page)</li> <li>• double spaced</li> <li>• 1" margins</li> <li>• Arial font, size 11</li> <li>• Microsoft Word format</li> </ul> Some resources are not cited
Organization  5	- Seamless pattern of organization. - Arrangement of points and evidence flows naturally and smoothly. - Understanding builds throughout the report.	- Development and organization are satisfactory. - Smooth flow of ideas with few disruptions.	- Report lacks focus. - Arrangement of points and evidence needs improvement. - Difficult to follow. - Unconnected wandering ideas.
Grammar, Spelling and Structure  5	- No errors in spelling, punctuation or grammar. - Wide vocabulary used correctly. - Varied sentence structure.	- Minimal (<5) spelling, punctuation and/or grammatical errors. - Errors do not interfere with meaning. - Appropriate vocabulary. - Appropriate sentence structure.	- Significant errors in spelling (>5), punctuation and/or grammar that create awkward sentence structures and interfere with meaning. - Limited vocabulary. - Simple sentence structure.

Adapted from: Fenwick, T & Parsons, J. (2000) *The Art of Evaluation: A Handbook for Educators and Trainers*. Toronto, ON: Thompson Education Publishing Inc. \*Can mark from 1-