

APPLICATION CHECKLIST FIRST QUALIFIED FIRST ADMITTED (FQFA)



APPLY

- ONLINE = \$80 PAPER = \$100

Applications are accepted all year round. An application is always considered for the next start date.

SUBMIT QUALIFYING DOCUMENTS

HIGH SCHOOL TRANSCRIPTS

A. I meet academic requirements for admission.

Request an official transcript from the Saskatchewan Ministry of Education*.

B. I am a current high school student.

Request completion of an interim transcript from your education institution (this may be an official student profile of registrations and must clearly originate from your school), followed by an official final transcript from the Saskatchewan Ministry of Education.

C. I am out of high school, however upgrading a high school subject(s).

Request completion of an interim transcript from your education institution showing proof of upgrading, and an official transcript from the Saskatchewan Ministry of Education proving academic requirements currently met and again once all upgrading is complete.

NOTE: *Saskatchewan Ministry of Education = <http://www.k12.gov.sk.ca/etranscript/>
If you attended high school outside of Saskatchewan, contact the required provincial office to arrange for the official transcript to be sent to Saskatchewan Polytechnic Enrolment Services by mail.

POST SECONDARY TRANSCRIPTS

Transcripts must be sent **by mail** directly from the institution to Saskatchewan Polytechnic Enrolment Services.

ADDITIONAL QUALIFYING DOCUMENTS

There may be additional requirements for your program (i.e. First Aid, CPR etc.) Review the admissions tab on the program page for full details. Forward proof of enrolment and/or completion to Enrolment Services.

STAY IN TOUCH

New to **mySaskPolytech.ca?**

Your student login information will be coming to you in an email shortly. This information will tell you how to access your account.

mySaskPolytech will share application decisions to your account, so be sure to check regularly.

KEEP IN MIND

- An application is complete when all qualifying documents are received by Enrolment Services.
- Proof of permanent residency and English language proficiency may be applicable.
- Applications are accepted all year round, however the sooner an application is received with all of the required documentation the earlier that applicant may become 'qualified' for admission to a program.
- All final high school and post-secondary transcripts must be sent directly from the issuing institution to Enrolment Services before August 1.

To learn more, saskpolytech.ca/howtoapply

ENROLMENT SERVICES

MOOSE JAW CAMPUS

Saskatchewan St & 6th Ave NW
PO Box 1420
Moose Jaw, SK S6H 4R4
RegInbox.MooseJaw@saskpolytech.ca

REGINA CAMPUS

4500 Wascana Parkway
PO Box 556
Regina, SK S4P 3A3
RegInbox.Regina@saskpolytech.ca

PRINCE ALBERT CAMPUS

Technical Building
1100- 15th Street E
PO Box 850
Prince Albert SK S6V 5S4
RegInbox.PrinceAlbert@saskpolytech.ca

SASKATOON CAMPUS

1130 Idylwyld Drive N
PO Box 1520
Saskatoon, SK S7K 3R5
RegInbox.Saskatoon@saskpolytech.ca

Questions? Connect with us.

Visit saskpolytech.ca.
Email askaquestion@saskpolytech.ca.
Phone 1-866-467-4278 and ask for a Student Recruitment Advisor.



YOUR TOMORROW STARTS HERE



Do you know which program you want to take?

No

CAREER AND PROGRAM EXPLORATION TOOLKIT

- Attend an **Info Session**
- Browse through **150+** programs
- Chat with a **Student Recruitment Advisor**
- Join a **Campus Tour**
- Take a **Career Planning Workshop**
- Try our **Program Explorer** tool
- Meet a **Career Counsellor**

For more information, visit saskpolytech.ca/explore

To help confirm that you have made an appropriate program and career choice, consider checking out the following resources.

Yes

Great! Do you meet the admission requirements?

No

You may be able to qualify through **Alternative Admissions**

Academic upgrading is available.
saskpolytech.ca/upgrading

Yes



Great! It's time to apply.

saskpolytech.ca/applynow
(Application checklist on reverse side)



saskpolytech.ca

1-866-467-4278