



# Hairstylist - Diploma

## PLAR Candidate Guide

Prior Learning Assessment and Recognition (PLAR)

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### Prior learning credit options at Saskatchewan Polytechnic

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See [Get Credit for What you Know](#) for important information about all options to get credit for prior learning at Sask Polytech, including PLAR, transfer credit, Canadian Armed Forces credit, and equivalency credit.

### How to navigate this document

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This document contains links to other document sections or webpages. To return to where you were from another section in this document, press the *ALT* key and *left arrow* key at the same time. To return to this webpage from another webpage, close the other webpage or click back on the browser tab for this document.

### Contents of this guide

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This guide contains the following specific PLAR information and tools for this program

- A. [PLAR fees](#)
- B. [PLAR eligibility and options](#)
- C. [Dates when PLAR assessment is available](#)
- D. [Special directions for this program](#)
- E. [PLAR contact person](#)
- F. [Self-rating course outlines](#)

## A. PLAR fees

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Fees for PLAR challenges are set to cover our costs for consultation, assessment, and related administrative tasks. PLAR fees are non-refundable and non-transferrable.

The PLAR fees policy is subject to change for each new academic year. Please see the **Cost** section on the [PLAR webpage](#) for current fee information.

## B. PLAR eligibility and options

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To be eligible for PLAR for courses in this program, you must first apply for admission and be accepted into the program. You must also consult with the [PLAR contact person](#) and be approved for PLAR assessment.

### Course prerequisites and corequisites

Some courses have one or more other courses that must be completed first (prerequisite) or at the same time (corequisite). See [course outlines](#) in this guide to identify any pre- or co-requisites for each course. Discuss with your [PLAR contact person](#) how to deal with courses with corequisites.

### Block assessment

Some programs may assess a cluster of courses together in one block, which may save you time and effort. Ask the [PLAR contact person](#) whether there are any block assessment options in this program.

## C. Dates when PLAR assessment is available

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PLAR assessment for this program is available from Sept 1 to June 15 in each academic year.

**All PLAR assessments must be completed by June 15 of each academic year.**

## D. Special directions for this program

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1. **Review** the [PLAR process and FAQs](#) and the information in this guide.
2. **Self-rate** your learning for each course using the [Course Outlines](#) in this guide.
3. **Consult** with the [PLAR contact person](#) for PLAR approval. Be prepared to provide your resume, course self-ratings (see [section F](#)), and a partially completed [PLAR application](#). If you are approved for PLAR, the contact person will sign your PLAR application and explain next steps.
4. Apply for admission to the program. See [directions](#) for applying.
5. **Register** for PLAR at [Registration/Enrolment Services](#) once you have signed approval on your [PLAR Application Form](#). The PLAR fee will be added to your student account.
6. **Finalize** an assessment plan with your assigned assessor.
7. **Complete** assessment before your PLAR registration expires.

## E. PLAR contact person

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Contact one of the Program Heads below to arrange a consultation **after** you have read this guide and [general PLAR information](#) and rated yourself for each course (see next section). Consultation may be by phone, online, or in person. Be prepared to provide your resume, course self-ratings, and a partially completed [PLAR application](#). If agreement is reached to go ahead with PLAR, the contact person will sign approval on your PLAR application and explain the next steps. Admission to the program is required before you can register for PLAR.

**Louise Benson, Program Head**  
Saskatchewan Polytechnic, Prince Albert  
Phone: 306 - 765-1592  
Email: [benson4145@saskpolytech.ca](mailto:benson4145@saskpolytech.ca)

## F. Self-rating course outlines

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Clicking on a course code below opens a page where you can rate yourself on the knowledge and skills assessed for PLAR credit. For Arts & Sciences courses, clicking on the course code opens another PLAR guide. The [PLAR contact person](#) for this program will refer you to another person to discuss PLAR for courses delivered by Arts & Sciences or another program/department.

COURSE CODE	COURSE NAME	Delivered by another department/program
<a href="#">BUS 101</a>	Salon Operations	
<a href="#">ESTH 100</a>	Introduction to Skin Care and Makeup Techniques	
<a href="#">HAIR 100</a>	Foundations of Hairstyling	
<a href="#">HAIR 101</a>	Shampoos and Treatments	
<a href="#">HAIR 102</a>	Hairstyling and Braiding Principles	
<a href="#">HAIR 103</a>	Conventional Wet Styling	
<a href="#">HAIR 104</a>	Thermal Styling	
<a href="#">HAIR 105</a>	Chemical Waving	
<a href="#">HAIR 106</a>	Basic Hair Colouring	
<a href="#">HAIR 107</a>	Hairshaping Mechanics	
<a href="#">HAIR 108</a>	Specialized Hair Colouring and Lightening	
<a href="#">HAIR 109</a>	Wigs and Hair Pieces	
<a href="#">HAIR 110</a>	Hairstyling Artistry	

<b>COURSE CODE</b>	<b>COURSE NAME</b>	<b>Delivered by another department/program</b>
<a href="#">HAIR 111</a>	Hairshaping Artistry	
<a href="#">HAIR 112</a>	Chemical Waving Artistry	
<a href="#">HAIR 113</a>	Men's Hairshaping	
<a href="#">NAIL 100</a>	Introduction to Manicures and Pedicures	
<a href="#">INDG 100</a>	Introduction to Indigenous Studies	<a href="#">Arts &amp; Sciences</a>
<a href="#">PRAC 200</a>	Customer Service Practicum 1	
<a href="#">PRAC 201</a>	Customer Service Practicum 2	
<a href="#">PRAC 202</a>	Customer Service Practicum 3	
<a href="#">PRAC 203</a>	Customer Service Practicum 4	
<a href="#">PRAC 204</a>	Customer Service Practicum 5	
<a href="#">PRAC 205</a>	Customer Service Practicum 6	
<a href="#">PRAC 215</a>	Salon Reception and Retail Practicum	
<a href="#">SANT 108</a>	Sanitation, Safety and Hygiene for Hairstylists	
<a href="#">SEM 100</a>	Hairstylist Professional Development	
<a href="#">WORK 104</a>	Work Placement Practicum	

## BUS 101 - Salon Operations

You will develop an understanding of operating a hair salon and employer expectations. Your studies will develop your awareness of legal and labour regulations, financing, salon design and maintaining shop inventory and equipment. The course covers practical application of personality theories to salon situations.

**Credit unit(s):** 4.0  
**Prerequisites:** none  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	Competent	Learning	None
1. Describe pre-employment activities for a hairstylist.			
2. Describe business operations and management of a hair salon.			
3. Describe methods of designing a salon.			
4. Explain retailing and merchandising for a salon.			
5. Describe business promotions and strategies.			
6. Describe personality theories as they apply to clients.			
7. Develop a professional approach to deal with customer problems and concerns in a hair salon.			
8. Communicate with customers.			
9. Examine intercultural communication strategies with customers.			
10. Discuss respectful relationships with Indigenous customers.			

**ESTH 100 - Introduction to Skin Care and Makeup Techniques**

You will review a variety of methods and procedures that relate to preserving, maintaining, and enhancing the skin. You will practice techniques in eyebrow arching, waxing, and brow and lash tinting.

**Credit unit(s):** 1.0  
**Prerequisites:** SANT 108, HAIR 100  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	Competent	Learning	None
1. Describe and analyze skin.			
2. Describe and apply make-up.			
3. Enhance eyes with lash and brow tinting and brow waxing and/or arching.			

**HAIR 100 - Foundations of Hairstyling**

You will explore sciences as they relate to hairstyling. The course content includes chemistry, physics, anatomy and physiology, trichology, nutrition, and metric conversion. You will examine communication skills for hairstylists.

**Credit unit(s):** 4.0  
**Prerequisites:** none  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	Competent	Learning	None
1. Describe how chemistry is applied in hairstyling.			
2. Describe how physics is applied in hairstyling.			
3. Describe how anatomy, physiology and trichology are applied in hairstyling.			
4. Describe nutrition.			
5. Use the metric system as applied in hairstyling.			
6. Examine communication skills as related to hairstyling.			

**HAIR 101 - Shampoos and Treatments**

You will study the practice and theory in shampooing, finishing rinses, hair treatments and scalp treatments. You will develop the knowledge required to recognize diseases and disorders of the scalp.

**Credit unit(s):** 3.0  
**Prerequisites:** SANT 108  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	<b>Competent</b>	<b>Learning</b>	<b>None</b>
1. Drape clients for treatments.			
2. Shampoo hair and condition hair and scalp.			
3. Describe products used for hair and scalp treatment and their properties.			
4. Examine hair and apply treatments.			
5. Examine the scalp and apply treatments.			
6. Describe and practice methods to massage the scalp.			



## HAIR 102 - Hairstyling and Braiding Principles

The course is an introduction to the basic principles of finger waves, pin curls, roller sets, comb-outs, blow waving and braiding techniques. You will learn to style hair to suit particular client features.

**Credit unit(s):** 2.0  
**Prerequisites:** SANT 108  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	Competent	Learning	None
1. Describe finger waving and wave shaping.			
2. Describe wet hairstyling.			
3. Describe thermal styling.			
4. Select hairstyles.			
5. Discuss the relationship between hairstyling and culture.			
6. Describe the basics of braiding.			
7. Perform braiding techniques.			

**HAIR 103 - Conventional Wet Styling**

The course examines the practical application of pin curling, finger waving, wet set styling and comb-outs.

**Credit unit(s):** 4.0  
**Prerequisites:** HAIR 102  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	<b>Competent</b>	<b>Learning</b>	<b>None</b>
1. Set hair by finger waving and wave shaping.			
2. Set hair in sculpture curl.			
3. Set hair with rollers.			
4. Perform finishing techniques.			
5. Set wet hair and comb out styles.			
6. Set hair shaping cuts.			

**HAIR 104 - Thermal Styling**

You will practice air waving, blow waving and iron waving techniques.

**Credit unit(s):** 4.0  
**Prerequisites:** HAIR 102  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	<b>Competent</b>	<b>Learning</b>	<b>None</b>
1. Perform blow out techniques.			
2. Wave hair with irons.			
3. Set hair with electric rollers.			
4. Perform blow outs and thermal styling techniques.			
5. Style hair shaping and artistry cuts.			
6. Style specialized colours.			

**HAIR 105 - Chemical Waving**

You will study and practice all aspects of chemically treating the hair either through permanent waving or chemical relaxing.

**Credit unit(s):** 3.0  
**Prerequisites:** HAIR 100, HAIR 101  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	<b>Competent</b>	<b>Learning</b>	<b>None</b>
1. Describe principles of permanent waving.			
2. Consult with the client to determine chemical waving outcomes.			
3. Wrap hair for a basic conventional wave.			
4. Wrap hair for specialized permanent wave wraps.			
5. Perform permanent texturing services.			
6. Perform a chemical relaxing service.			

**HAIR 106 - Basic Hair Colouring**

You will study all aspects of colouring with emphasis on practical applications of temporary, semi-permanent and permanent hair colouring techniques.

**Credit unit(s):** 4.0  
**Prerequisites:** HAIR 100, HAIR 101  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	<b>Competent</b>	<b>Learning</b>	<b>None</b>
1. Describe the nature of colour and light.			
2. Describe the theory and methods of hair colouring.			
3. Conduct hair colouring analysis and consultation.			
4. Apply temporary hair colour.			
5. Apply semi-permanent hair colour.			
6. Apply permanent hair colour.			

**HAIR 107 - Hairshaping Mechanics**

You will be introduced to the basic principles of cutting mechanics. You will gain an understanding of the use of hairshaping tools, angles and the elevation of cutting techniques (in theory and in practical).

**Credit unit(s):** 4.0  
**Prerequisites:** SANT 108  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	<b>Competent</b>	<b>Learning</b>	<b>None</b>
1. Describe elements of hairshaping, design and geometry.			
2. Describe hairshaping implements and basic haircutting movements.			
3. Describe hairshaping implements and basic haircutting movements.			
4. Perform long, medium, and short haircuts.			
5. Perform specialized haircutting techniques and shaping.			

### HAIR 108 - Specialized Hair Colouring and Lightening

You will focus on specialized colouring techniques with emphasis on the practical application of lightening and toning, creative lightening techniques and specialized colouring techniques.

**Credit unit(s):** 4.0  
**Prerequisites:** HAIR 106  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	<b>Competent</b>	<b>Learning</b>	<b>None</b>
6. Describe the theory and methods of lightening, toning, and special effects.			
7. Lighten and tone the hair.			
8. Perform highlighting and lowlighting techniques.			
9. Perform specialized lightening techniques.			
10. Perform specialized colouring techniques.			

### HAIR 109 - Wigs and Hair Pieces

You will practice cleaning and styling human and synthetic wigs, hair pieces and extensions. In your studies you will practice consultation, fitting and styling for wigs, hair extensions, and hair pieces.

**Credit unit(s):** 1.0  
**Prerequisites:** HAIR 101, HAIR 104  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	Competent	Learning	None
1. Describe services for wigs, hair pieces, and hair extensions.			
2. Perform services for wigs, hair pieces and hair extensions.			



## HAIR 110 - Hairstyling Artistry

You will pre-plan and perform an individualized hairstyle by analyzing the elements of design and suitability of a hairstyle to suit your client's needs. The course expands on the basic mechanics of hairstyling to help you create special effects using specialized styling techniques.

**Credit unit(s):** 4.0  
**Prerequisites:** HAIR 103, HAIR 104  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	<b>Competent</b>	<b>Learning</b>	<b>None</b>
1. Design hairstyles.			
2. Perform wet setting and styling techniques on short, medium, and long hair.			
3. Design specialty hairstyles incorporating braiding techniques.			
4. Perform thermal styling techniques on short, medium, and long hair.			
5. Demonstrate advanced specialized hairstyling techniques for short, medium, and long hair.			
6. Compete in a hairstyling competition.			

### HAIR 111 - Hairshaping Artistry

You will expand on basic haircutting techniques with an introduction to art principles, creating individualized designs, custom design, and cutting. You will learn how to pre-plan a precision hairshape to suit the client's needs, lifestyle, body stature and styling abilities.

**Credit unit(s):** 3.0  
**Prerequisites:** HAIR 107  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	Competent	Learning	None
1. Draft hairshaping.			
2. Discuss the significance of hair in Indigenous culture.			
3. Perform style cuts for long hair.			
4. Perform style cuts for medium length hair.			
5. Perform style cuts for short hair.			
6. Perform style cuts for very short hair.			
7. Perform a style cut of your own design.			

## HAIR 112 - Chemical Waving Artistry

You will plan and wrap chemical wave designs including specialized techniques for all hair lengths.

**Credit unit(s):** 2.0  
**Prerequisites:** HAIR 105  
**Corequisites:** none  
**Equivalent course(s):** none

<b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b>  <b>Competent:</b> I can apply this outcome without direction or supervision. <b>Learning:</b> I am still learning skills and knowledge to apply this outcome. <b>None:</b> I have no knowledge or experience related to this outcome.	<b>Competent</b>	<b>Learning</b>	<b>None</b>
1. Wrap short length designs.			
2. Wrap medium length designs.			
3. Wrap long length designs.			

**HAIR 113 - Men's Hairshaping**

You will practice barbering techniques for unisex styling. These techniques include clipper cutting, shear/comb techniques, razor/combing.

**Credit unit(s):** 2.0  
**Prerequisites:** HAIR 111  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	<b>Competent</b>	<b>Learning</b>	<b>None</b>
1. Perform layered haircuts with shears.			
2. Perform tapered haircuts with shears.			
3. Perform tapered haircuts with clippers.			
4. Trim beards and moustaches.			
5. Perform hair thinning techniques.			

**NAIL 100 - Introduction to Manicures and Pedicures**

You will develop an understanding of the anatomy of hands and feet. Your studies will help you acquire an understanding of hand and nail care, diseases, and disorders. You will practice giving manicures and pedicures.

**Credit unit(s):** 2.0  
**Prerequisites:** SANT 108  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	<b>Competent</b>	<b>Learning</b>	<b>None</b>
1. Describe the anatomy of the hand, arm, foot, and leg.			
2. Describe the structure and shapes of the nail.			
3. Describe nail, hand and foot disorders and diseases.			
4. Describe manicures and pedicures.			
5. Demonstrate manicures and pedicures.			

## INDG 100 - Introduction to Indigenous Studies

You will receive an introduction to the Indigenous cultural groups within Saskatchewan. You will learn about the colonization of Indigenous peoples by the Canadian state. Your studies will help you discuss current issues and explore possible solutions.

**Credit unit(s):** 1.0  
**Prerequisites:** none  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	Competent	Learning	None
1. Describe Indigenous nations of Saskatchewan.			
2. Explain how colonization has impacted Indigenous peoples.			
3. Discuss current issues and possible solutions.			

**PRAC 200 - Customer Service Practicum 1**

You will become familiar with salon practices and gain experience in dealing with clients and reinforcing the skills you have practiced on mannequins and other students. You will prepare to work as a hairstylist by practicing under the direct supervision of an instructor.

**Credit unit(s):** 8.0  
**Prerequisites:** HAIR 100, HAIR 101, HAIR 102, HAIR 103, BUS 101, HAIR 104, HAIR 105, HAIR 106, HAIR 107, HAIR 108, HAIR 111, HAIR 113, SANT 108  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	Competent	Learning	None
1. Demonstrate sanitation and safety procedures in a salon setting.			
2. Comply with dress code and rules of conduct.			
3. Observe teamwork.			
4. Practice effective communication skills.			
5. Recognize quality customer service.			
6. Observe salon practices and procedures.			
7. Demonstrate basic hairstyling skills.			
8. Observe intercultural communication.			

**PRAC 201 - Customer Service Practicum 2**

You will focus on professionalism in the salon, teamwork, and customer service at a basic level.

**Credit unit(s):** 8.0  
**Prerequisites:** PRAC 200  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	<b>Competent</b>	<b>Learning</b>	<b>None</b>
1. Comply with safety related policies and procedures.			
2. Observe standards of professionalism.			
3. Demonstrate teamwork.			
4. Demonstrate effective communication skills with customers and co-workers.			
5. Demonstrate customer service.			
6. Observe client retention practices.			
7. Practice effective intercultural communication skills.			
8. Apply salon practices and procedures.			



**PRAC 202 - Customer Service Practicum 3**

You will learn how to become more efficient in your skills in dealing with clients and learning the best practices of salon client consultation. You will prepare to work as a hairstylist by practicing under the direct supervision of an instructor.

**Credit unit(s):** 8.0  
**Prerequisites:** PRAC 201  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	<b>Competent</b>	<b>Learning</b>	<b>None</b>
1. Apply safety and sanitation procedures.			
2. Follow the rules of conduct within the salon environment.			
3. Apply the professional practices and standards required by industry.			
4. Demonstrate client retention practices.			
5. Practice effective client consultation.			
6. Demonstrate improved hairstyling skills.			
7. Demonstrate organization and time management.			
8. Recognize personal conflict resolution style.			

**PRAC 203 - Customer Service Practicum 4**

You will develop a clientele and work with co-workers to provide quality customer service. You will prepare to work as a hairstylist by practicing with moderate supervision of an instructor and learn industry professionalism.

**Credit unit(s):** 8.0  
**Prerequisites:** PRAC 202  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	<b>Competent</b>	<b>Learning</b>	<b>None</b>
1. Adopt sanitation and safety practices.			
2. Demonstrate professional attitude in the performance of salon duties and techniques.			
3. Demonstrate effective client consultation.			
4. Provide quality customer service.			
5. Establish a clientele.			
6. Demonstrate leadership and problem solving skills.			
7. Perform daily salon dispensary duties.			
8. Demonstrate conflict resolution skills.			

**PRAC 204 - Customer Service Practicum 5**

You will gain experience in dealing with conflict and consult with clients independently. You will prepare to work as a hairstylist by practicing with minimal supervision of an instructor.

**Credit unit(s):** 6.0  
**Prerequisites:** PRAC 203  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	<b>Competent</b>	<b>Learning</b>	<b>None</b>
1. Apply practices which ensure a safe working environment.			
2. Manage a network of clients.			
3. Identify personalized treatments based on your client consultation.			
4. Apply conflict resolution and problem solving techniques.			
5. Perform all hairstylist services to industry standards.			
6. Demonstrate respectful intercultural communication.			

**PRAC 205 - Customer Service Practicum 6**

You will demonstrate mastery in performing all hairstylist services. You will participate in a mock Journeyperson evaluation.

**Credit unit(s):** 1.0  
**Prerequisites:** PRAC 204  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	<b>Competent</b>	<b>Learning</b>	<b>None</b>
1. Demonstrate mastery in performing all hairstylist services.			
2. Participate in a mock Journeyperson evaluation.			

**PRAC 215 - Salon Reception and Retail Practicum**

Your studies will focus on telephone skills, processing payments, maintaining records, and opening and closing reception duties in a hair salon. You will practice your reception skills in the salon along with selling products and services, merchandising retail products and managing a salon. You will operate and maintain the hair salon dispensary.

**Credit unit(s):** 4.0  
**Prerequisites:** HAIR 100, BUS 101  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	<b>Competent</b>	<b>Learning</b>	<b>None</b>
1. Perform reception duties for a salon.			
2. Maintain records and inventory for a salon.			
3. Perform retail functions for a salon.			
4. Demonstrate leadership skills by managing a salon.			
5. Operate and maintain the salon dispensary.			

**SANT 108 - Sanitation, Safety and Hygiene for Hairstylists**

Your studies will focus on safety as it relates to a hair salon, personal health, and sanitation. This course provides instruction in the study of bacteriology. You will also study relevant safety concerns such as fire safety, health risks and diseases.

**Credit unit(s):** 2.0  
**Prerequisites:** none  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	<b>Competent</b>	<b>Learning</b>	<b>None</b>
1. Demonstrate sanitation and safety procedures for hairstylists.			
2. Apply personal hygiene and grooming standards for hairstylists.			
3. Describe fire safety.			

**SEM 100 - Hairstylist Professional Development**

You will participate in field trip experiences to enrich your industry contacts, increase your product knowledge and learn about the latest technology and techniques.

**Credit unit(s):** 1.0  
**Prerequisites:** PRAC 201  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	<b>Competent</b>	<b>Learning</b>	<b>None</b>
1. Attend a Professional Development Event.			
2. Demonstrate new techniques.			

**WORK 104 - Work Placement Practicum**

To help you in your final preparations for employment, you will spend one week in industry. You will have the opportunity to observe in the work environment and become familiar with the everyday customer relations and working schedules of a salon.

**Credit unit(s):** 2.0  
**Prerequisites:** PRAC 200  
**Corequisites:** none  
**Equivalent course(s):** none

<p><b>Use a checkmark (✓) to rate yourself as follows for each learning outcome</b></p> <p><b>Competent:</b> I can apply this outcome without direction or supervision.  <b>Learning:</b> I am still learning skills and knowledge to apply this outcome.  <b>None:</b> I have no knowledge or experience related to this outcome.</p>	<b>Competent</b>	<b>Learning</b>	<b>None</b>
1. Use job search skills to select a suitable salon.			
2. Perform salon tasks.			
3. Demonstrate professional behavior.			