POLICY STATEMENT

Policy Name	**Program Deferral, Suspension, Deletion and Reinstatement**		
Policy #	**121**	Category	**Academic**
Policy Sponsor	**Associate Vice-President, Learning and Teaching**	Previous Revision Date	**N/A**
Policy Approved by	**President & CEO**	Issue or Revision Date	**February 7, 2022**
Procedures Approved by	**Provost and Vice-President, Academic**	Review Date	**February 2027**

See the related PROCEDURES.

PURPOSE

The purpose of this policy is to provide process and criteria for decisions regarding program deferral, suspension, deletion, and reinstatement in order to ensure quality and accountability while balancing the interests of stakeholders.

SCOPE

This policy applies to all credit programs at Saskatchewan Polytechnic.

GUIDING PRINCIPLES

When making decisions to defer, suspend, delete or reinstate a program, Saskatchewan Polytechnic is committed to the following principles:

1. Providing a variety of program offerings that meet emerging, evolving, and ongoing industry needs in a timely manner;

2. Ensuring that program offerings are sustainable and viable;

3. Communicating to all program stakeholders about decisions to defer, suspend, delete, or reinstate programs;

4. Ensuring that all decisions that have implications for faculty and staff comply with requirements of the relevant Collective Agreements; and

5. Supporting students with avenues to attain their academic and career preparation goals during program deferrals, suspensions, deletions, and reinstatements.

POLICY

1. Saskatchewan Polytechnic will follow defined procedures for the deferral, suspension, deletion, and reinstatement of programs.

2. Saskatchewan Polytechnic will make decisions about the deferral, suspension, deletion, and reinstatement of programs based on strategic alignment, evidence of demand, and financial sustainability.

3. Policy 101 Academic Authorities Grid will define approval levels to ensure institutional resources are used appropriately and risk is mitigated.

DEFINITIONS

Program: a defined set of credit courses and other requirements leading to a credential in a specific field of study. Definitions and requirements of program credentials are contained in the Credential Qualification Framework.

Deferral: delaying the scheduled intake of students, and start of program delivery for these students, from one term to a later term within the same academic year.

Suspension: temporary hiatus of program delivery that is at least one academic year in duration.

Deletion: the end of program delivery and its removal from the program inventory.

Reinstatement: reversal of suspension or deletion to allow a program to be delivered and added to the program inventory (if previously deleted).

RELATED POLICIES/DOCUMENTS

101 Academic Authorities Grid
Program Vitality Index